

Notice of Meeting

Runnymede Local Committee

Date: Monday, 25 February 2013

Time: 2.30 pm

Place: The Council Chamber, Civic Centre, Station Road,
Addlestone KT15 2AH

Contact: **Sylvia Carter**

**Surrey County Council, Runnymede Civic Centre, Station
Road, Addlestone, KT15 2AH**

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Surrey County Council Appointed Members [6]

Mr Chris Norman, Chertsey (Chairman)
Mrs Yvonna Lay, Egham Hythe and Thorpe (Vice-Chairman)
Mrs Mary Angell, Woodham and New Haw
Mr Mel Few, Foxhills and Virginia Water
John Furey, Addlestone
Miss Marisa Heath, Englefield Green

Borough Council Appointed Members [6]

Borough Councillor Derek Cotty, Chertsey Meads
Borough Councillor Terry Dicks, Chertsey South & Row Town
Borough Councillor Richard Edis, Chertsey St Ann's
Borough Councillor Alan Alderson, Egham Town
Borough Councillor Paul Tuley, Chertsey Meads
Borough Councillor Patrick Roberts, Englefield Green East

Chief Executive
David McNulty

District / Borough Council Substitutes:

Borough Councillor David Knight, Egham Town
Borough Councillor Geoffrey Woodger, Virginia Water

NOTES:

1. Members are reminded that Standing Orders require any Member declaring an interest which is personal and prejudicial to withdraw from the meeting during the discussion of that item, except in the circumstances referred to in Standing Orders. If you have any queries concerning interests, please contact the Community Partnership & Committee Officer.
2. Members are requested to let the Community Partnership & Committee Officer have the wording of any motions and amendments not later than one hour before the start of the meeting.
3. Substitutions (Borough Members only) must be notified to the Community Partnership & Committee Officer by the absent member or group representative at least half an hour in advance of the meeting.

If you would like a copy of this agenda or the attached papers in another format, e.g. large print, Braille, or another language please either call Sylvia Carter on 01932 794081 or write to the Community Partnerships Team at Surrey County Council, Runnymede Civic Centre, Station Road, Addlestone, KT15 2AH or sylvia.carter@surreycc.gov.uk

This is a meeting in public. If you would like to attend and you have any special requirements, please contact us using the above contact details.

1 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

To receive any apologies for absence, and notices of substitutions from Borough members under Standing Order 39.

2 MINUTES OF PREVIOUS MEETING

(Pages 1 - 6)

To approve the Minutes of the previous meeting as a true record. A copy of the minutes will be available in the room for half an hour prior to the meeting.

3 DECLARATIONS OF INTEREST

To receive any declarations of disclosable pecuniary interests from Members in respect of any item to be considered at the meeting.

Notes:

- In line with the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, declarations may relate to the interest of the member, or the member's spouse or civil partner, or a person with whom the member is living as husband or wife, or a person with whom the member is living as if they were civil partners and the member is aware they have the interest.
- Members need only disclose interests not currently listed on the Register of Disclosable Pecuniary Interests.
- Members must notify the Monitoring Officer of any interests disclosed at the meeting so they may be added to the Register.
- Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest.

4 PETITIONS

To receive any petitions in accordance with Standing Order 65. One electronic petition has been received with 1174 signatories, calling on the County Council to "begin the construction of a pedestrian crossing at the A30/St Jude's Road junction as soon as possible". There is a separate update report on the agenda.

5 WRITTEN PUBLIC QUESTIONS

To receive and answer any questions from Surrey County Council electors within the area in accordance with Standing Order 66.

6 WRITTEN MEMBER QUESTIONS

To receive any written questions from Members under Standing Order 47.

7 RUNNYMEDE: MAJOR SCHEMES [FOR INFORMATION]

(Pages 7 - 12)

The report outlines details of two major highways schemes in the borough for which Department for Transport funding bids are being

submitted. Mr Lyndon Mendes will present the report.

- 8 A30/A328 PEDESTRIAN IMPROVEMENTS - UPDATE** (Pages 13 - 30)
- 9 CYCLING SAFETY SCHEMES - EGHAM [FOR DECISION]** (Pages 31 - 38)
- Mr Duncan Knox will present this Surrey County Council bid submitted for funding to the Department for Transport, which incorporates the A308 Staines Causeway route to Staines Bridge, and seek the Committee's approval.
- 10 HIGHWAYS UPDATE REPORT [FOR DECISION]** (Pages 39 - 48)
- Mr Andrew Milne will present an update on highways schemes for 2012-13, and the programme for 2013-14, and seek agreement for the programme of capital maintenance schemes.
- 11 DATA OVERVIEW OF ACADEMIC PROGRESS IN RUNNYMEDE [FOR INFORMATION]** (Pages 49 - 60)
- Mr Mark Scarborough will present the data for 2011-12 for maintained schools in Runnymede, and answer members' questions.
- 12 YOUTH: LOCAL PREVENTION COMMISSIONING 2013-15 [FOR DECISION]** (Pages 61 - 72)
- Mr Leigh Middleton will present the draft specification for commissioning preventative youth services in Runnymede from September 2013-15, as recommended by the local Youth Task Group.
- 13 YOUTH SMALL GRANTS 2012-13 [FOR DECISION]** (Pages 73 - 88)
- Mr Leigh Middleton will outline the proposals for decision, for the final round of youth small grants to be awarded to Runnymede groups in 2012-13.
- 14 SURREY FIRE AND RESCUE PUBLIC SAFETY PLAN [FOR INFORMATION]** (Pages 89 - 96)
- Mr Gavin Watts will summarise the key points in the next Action Plan for the Fire and Rescue Public Safety Plan for the county.
- 15 MEMBER ALLOCATIONS FUNDING [FOR DECISION]** (Pages 97 - 108)
- Mrs Michelle Collins will present the proposals for member allocations funding in 2012-13.
- 16 FOR INFORMATION - LOCAL CONSULTATIONS**
- Runnymede Borough Council is publishing documents for public consultation for its draft Local Plan for the area from 14 February to Easter 2013, see: www.runnymede.gov.uk/planningpolicy
- Surrey County Council will hold elections on 2 May 2013, and the next meeting of the Local Committee will be on Monday 1 July 2013, for more details see www.surreycc.gov.uk/runnymede

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DRAFT

Minutes of the meeting of the
Runnymede LOCAL COMMITTEE
held at 5.00 pm on 26 November 2012
at The Council Chamber, Civic Centre, Station Road, Addlestone KT15 2AH.

Surrey County Council Members:

- * Mr Chris Norman (Chairman)
- * Mrs Yvonna Lay (Vice-Chairman)
- Mrs Mary Angell
- * Mr Mel Few
- * John Furey
- * Miss Marisa Heath

Borough / District Members:

- * Borough Councillor Derek Cotty
- Borough Councillor Terry Dicks
- Borough Councillor Richard Edis
- * Borough Councillor Alan Alderson
- Borough Councillor Paul Tuley
- * Borough Councillor Patrick Roberts

* In attendance

1/12 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS [Item 1]

Apologies were received from: Mrs Mary Angell, Cllr Terry Dicks, Cllr Richard Edis, Cllr Paul Tuley (Cllr Geoffrey Woodger attended as substitute).

2/12 MINUTES OF PREVIOUS MEETING [Item 2]

The minutes of the meeting held on 17 September 2012 were approved as accurate and signed.

3/12 DECLARATIONS OF INTEREST [Item 3]

No declarations of pecuniary interest were made or received.

4/12 PETITIONS [Item 4]

No petitions had been submitted.

5/12 WRITTEN PUBLIC QUESTIONS [Item 5]

No written public questions had been received.

6/12 MEMBER QUESTIONS [Item 6]

No member questions had been submitted.

7/12 HIGHWAYS UPDATE REPORT [FOR DECISION] [Item 7]

Mr Andrew Milne asked members to note that the majority of the revenue maintenance budget for the year had been committed, and the members' Community Pride funding had been fully committed as detailed in the appendix. He noted that, if the Committee decided not to continue with the Integrated Transport Scheme outlined in Item 9, the capital funding for this would be re-allocated for LSR schemes as previously agreed.

Members asked about "wetspots" progress, and were advised that as there were 800 designated wetspots in the county, there was considerable work still to do.

The Local Committee agreed to:

- i) note the progress with the ITS highways and developer funded schemes;
- ii) note that a further Highways Update report would be brought back to the next meeting of the Committee;
- iii) agree the ITS proposals for 2013/14, subject to the anticipated provision of capital funding.

8/12 CHOBHAM ROAD SPEED LIMIT [FOR DECISION] [Item 8]

Mr Andrew Milne advised members that the costs of introducing a new speed limit along the length of the A319, including the Runnymede borough section, would be covered by the Surrey Heath Local Committee.

The divisional member stated his support for the recommendations.

The Local Committee agreed to:

- i) note the results of the speed limit assessment undertaken;
- ii) approve the advertising of a Traffic Regulation Order the effect of which will be to introduce a 50mph speed limit over the length of the A319 Chobham Road from the start of the existing 30mph speed limit (near its junction with Chobham Close) to the Borough Boundary with Surrey Heath (as shown in Annex 1);
- iii) approve the revoking of any existing Traffic Orders necessary to implement the above change;
- iv) approve that any objections to the Traffic Regulation Order should be considered and resolved by the Area Team Manager for Highways in consultation with the Divisional Member and Chairman, and that this

issue only be returned to Committee if any objections prove insurmountable;

v) approve that once any objections have been considered and resolved, that the Order be made.

9/12 A30 LONDON ROAD - PEDESTRIAN IMPROVEMENTS [FOR DECISION] - TO FOLLOW [Item 9]

Mr Andrew Milne introduced the report by noting that the junction of the A30 trunk road with St Jude's Road/Bakeham Lane is a complex location with high use by pedestrians, car users and cyclists so that careful consideration would be required to balance these various needs. He said that a high level of pedestrian use throughout the 12 hour period studied reflected parents and children as well as young adult students crossing at the junction, and also using the pedestrian footbridge further down Egham Hill. He noted that the footbridge was not suitable for independent wheelchair use and therefore there were no safe crossing facilities for disabled people at present. He asked members to consider Section 3 of the report which concluded that a new all-red phase on the traffic lights was the only feasible solution at this time, due to limited existing road space to introduce a staggered crossing over the A30.

Traffic count data in the appendix to the report, taken on three separate occasions, indicated very variable levels of traffic, which might be accounted for by displacement from other parts of the local strategic road network. The school crossing patrol employee had confirmed to Mr Milne that traffic queue lengths varied considerably, and he noted that this made it difficult to draw clear conclusions as to the impact of a new traffic light phase. He asked members to await further discussions scheduled with local headteachers and Royal Holloway College.

Members thanked Mr Milne for his balanced assessment, noting the four bus stops in St Jude's Road may have an impact on traffic, and that 10% of the borough's population were resident in Englefield Green and in need of crossing facilities, particularly those who were disabled. They queried whether the option of providing a pedestrian subway under the A30 had been fully explored, and expressed concern that further feasibility work would increase the total cost of the project. It was noted that changes leading to traffic queues on the A30 would have a displacement effect on other parts of the borough. The major bid for Department for Transport funding to improve the Runnymede Roundabout from 2014 was also considered relevant, since this was intended to improve traffic flow along the A30 strategic route.

The Local Committee agreed to:

i) approve the continuation of work on this project, including a more detailed assessment of the function of traffic in the vicinity of St Jude's

Road at the junction with Bagshot Road, **with costs approved by the chairman, vice chairman, Cabinet member and local member;**

ii) to request the re-profiling of the capital budget to enable the monies allocated to this project to be utilised in 2013/14 for the delivery of identified improvements;

iii) the presentation of a further report on this project following evaluation of i).

10/12 YOUTH SMALL GRANTS [FOR DECISION] [Item 10]

Miss Jenny Smith introduced the report, asking members to note the projects approved under delegated powers and detailed in Annex A. She also advised members that if all recommendations were agreed, a total of £2620 would remain to be allocated and the closing date for requests would be 31/12/12.

She outlined plans to improve publicity about this funding in 2013, using direct marketing and social media to reach grassroots groups of young people.

Members requested that they be kept informed by the Youth team about applications received from groups within their divisions. They also asked if the separate “personal prevention fund” allocation from the Local Prevention Framework had been used to support individual young people to pay transport costs to training or employment settings, and Miss Smith confirmed that it had. Members requested that an overview report for youth services in Runnymede, indicating all current projects and initiatives, be circulated.

On the basis that the Young Witness Fund (Victim Support) application for costs was not considered to be sustainable in the medium term, it was decided to turn it down.

The Local Committee resolved:

a) to approve the officer recommendation to award £1767 to Heathervale Baptist Church for a new Youth Room;

b) to reject the officer recommendation to award £2000 to Victim Support for its Young Witness Service.

11/12 MEMBERS' ALLOCATION FUNDING [FOR DECISION] [Item 11]

Mrs Michelle Collins tabled a new paragraph outlining an urgent request received from the King's Church in Addlestone to enable it to proceed with Phase 2 of refurbishment works to provide a community meeting place. Members asked when the Community Safety Survey described would take place, and were advised that the online survey

would run during March and April 2013 with initial results available in June.

The Local Committee resolved:

a) to agree the items presented for funding from the Local Committee's 2012-13 revenue and capital funding, as set out in paragraph 2 of the agenda report, and the additional bid for King's Church, Addlestone set out in the tabled item, (paragraph 2.7).

12/12 LOCAL UPDATES [FOR INFORMATION ONLY] [Item 12]

Meeting ended at: 18:30

Chairman

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OFFICER REPORT TO LOCAL COMMITTEE

Runnymede Local Committee

Runnymede Major Schemes

25 February 2013

KEY ISSUE

To update Members on the development of Major Schemes in Runnymede for funding between 2015-19.

SUMMARY

Congestion hotspots present a significant barrier to businesses across Surrey making journey times less reliable and making businesses less likely to either locate or grow their operations in Surrey. The Major Schemes Programme agreed by the County Council includes two schemes in Runnymede that are about alleviating congestion either directly by improving key junctions and/or indirectly by providing suitable alternatives to travelling by car. The two schemes in Runnymede are the Egham Sustainable Package and the Runnymede Roundabout. These are set out in the factbook sheets in Annex A.

This report is for information only.

1 INTRODUCTION AND BACKGROUND

- 1.1 The County Council agreed its Major Schemes Programme in December 2012. The programme revised the previous programme that was in place since 2008. The early programme consists mainly of schemes valued at over £2 million and less than £5 million for projects to be delivered between 2015 and 2019, this being the period of the Government's next spending review.
- 1.2 Much larger major schemes that were previously in the major schemes programme have been retained in the post 2019 programme.
- 1.3 The above programmes i.e. 2015-19 and post 2019 will be reviewed every two years as a minimum. However, at any time the programme remains a snapshot of the possible schemes being considered. This is subject to amendment within this two year period by the Cabinet if the need arises.
- 1.4 The main source of funding that these schemes can access is via the Enterprise M3 Local Transport Body (EM3 LTB) that is currently being set up and is expected to be fully operational by July 2013. The EM3 LTB is run by a Board made up of Surrey County Council, Hampshire County Council and the Enterprise M3 Local Enterprise Partnership. Other stakeholders will also be invited as non voting members.
- 1.5 In January 2013 the Government announced that the indicative funding for the EM3 LTB as a whole would be circa £36 million over 4 years, i.e. £9 million per annum. The EM3 LTB should also plan to accept either a third more or a third less funding over the spending period. If the above funding was divided up on a per capita share with Hampshire County Council, which would be based on population. Surrey could expect an indicative allocation of circa £5 million per annum. However, it should be stressed that this is only a guide and a methodology for allocating funds has yet to be decided by the EM3 LTB.

2 ANALYSIS

- In developing the major schemes programme the following criteria were used to develop schemes that could secure funding via the EM3 LTB. This included:-
 - Reducing congestion and boosting growth.
 - Promoting smaller schemes that could reasonably be funded with the money allocated to Local Transport Bodies.
 - Developing schemes that have high deliverability in the period 2015-19.

- 2.1 On this basis the two schemes have been included in the Runnymede Area. These schemes are Runnymede Roundabout and Egham Sustainable Package, described in Annex A.

3 OPTIONS

- 3.1 Cabinet has agreed to support the development of the above mentioned schemes in the Runnymede area as part of the 2015-19 programme. Scheme options and the preferred option will be developed as part of the business case, that is expected to be submitted in early Spring 2014 provided that the initial go-ahead is given by the EM3 LTB in July 2013.

4 FINANCIAL AND VALUE FOR MONEY IMPLICATIONS

- 4.1 A detailed business case for the schemes that are being promoted will need to be submitted and approved by the EM3 LTB to access funding. A key part of the economic case for each scheme sets out the value for money achieved through the calculation of a benefit cost ratio. A minimum benefit cost ratio of 2 is required for funding to be accessed.

5 EQUALITIES AND DIVERSITY IMPLICATIONS

- 5.1 It is an objective of Surrey Highways to treat all users of the public highway equally and with understanding. An Equalities Impact Assessment is undertaken for each Integrated Transport Scheme as part of the design process.

6 CRIME AND DISORDER IMPLICATIONS

- 6.1 A well ordered highway network can contribute to reducing crime and disorder.

7 WHAT HAPPENS NEXT

- 7.1 Work has commenced on developing the Runnymede Roundabout scheme. This scheme forms part of a list of transport schemes agreed by the County Council that will be submitted to the EM3 Transport Body in July 2013 when the organisation is formally set up.
- 7.2 A detailed business case for the scheme is expected to be submitted in early spring 2014.
- 7.3 The indicative construction start date would be during 2015/16.
- 7.4 The indicative start date for the Egham Sustainable Package is during 2016/17.

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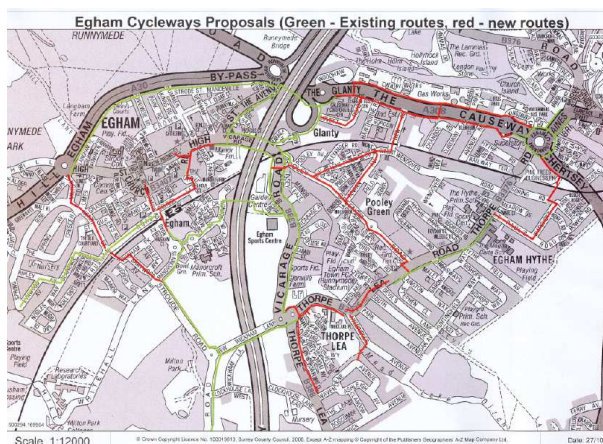
Version No. Date: Time: Initials: No of annexes:

Annex A - Egham Sustainable Transport Package

Version: 1 [4.1.2013]

Borough: Runnymede, extending into Spelthorne, Elmbridge, Slough, Windsor and Maidenhead and Hillingdon.

Divisional Member: Mrs Yvonna Lay- Egham



Project proposal:

This is a package of sustainable transport measures comprising cycling & walking measures, concentrating on railway line crossing points that could be crossed easily by walking or cycling, and improved bus priority. The cycling and walking proposals include:

- New Toucan crossings
- A new link to a cycle track
- Conversion of four footways to shared use
- Conversion of a cycle track
- Conversion of road cushions to speed tables
- Cycle route signing throughout Egham, and
- Cycle storage improvements at Egham Station

The bus priority proposals include bus infrastructure improvements to bus routes 51, 71 and 441, including:

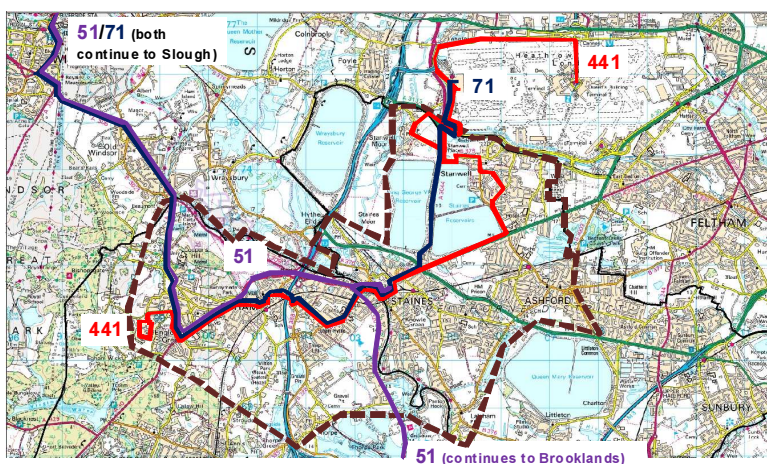
- Road alignment changes to reduce bus delays
- Intelligent bus priority
- Bus stop cage markings at all on-road bus stops
- Better enforcement of waiting restrictions
- Carriageway relining to allow buses easier movement through junctions

Outline Strategic Case:

Egham Sustainable Package would provide sustainable transport capacity helping to tackle congestion, bring forward planned development opportunities and unlock the economic potential of the area.

The bus priority proposals have been estimated to bring about a modal shift of 0.8%, reducing traffic volumes and supporting economic growth. They have been estimated to reduce carbon emissions by 120 tonnes CO2 per annum, at a carbon saving of £6,500 per annum.

Bus Priority Proposals: Geographic scope and bus routes included



Indicative timescales:

Start date: 2016

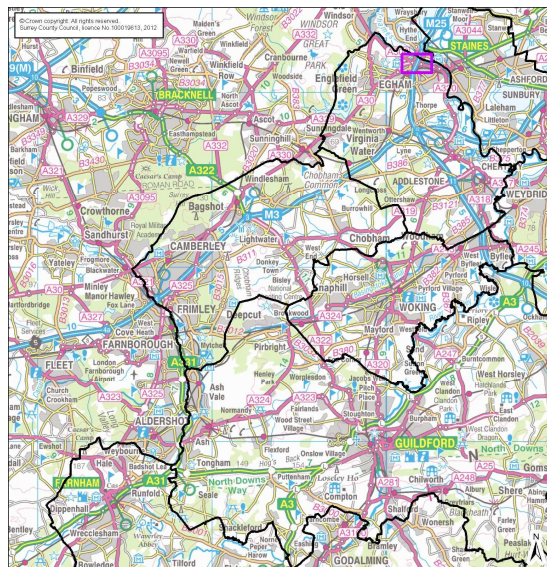
Project links: Runnymede Roundabout

--- Scheme area boundary

Annex A - Runnymede Roundabout

Borough: Runnymede
Egham ▲

Divisional Member: Mrs Yvonna Lay



Cost: £5m
Funding: EM3 Local Transport Body

Outline Strategic Case:

The attractive environment, ease of communication and proximity to Heathrow Airport attracts businesses to the area. Runnymede has the highest average commercial rateable value in Surrey and it is essential that major key employers to be retained, in a commercial environment that facilitates global re-location when the environment is perceived to be more advantageous.

The proposed new layout and traffic signal control will provide significantly improved traffic management and allow traffic flows to be more efficiently controlled.

The proposed roundabout improvements will dramatically reduce waiting times at peak periods and encourage retention of existing businesses and attracting new development and commercial occupiers, supporting local economic growth and job creation.

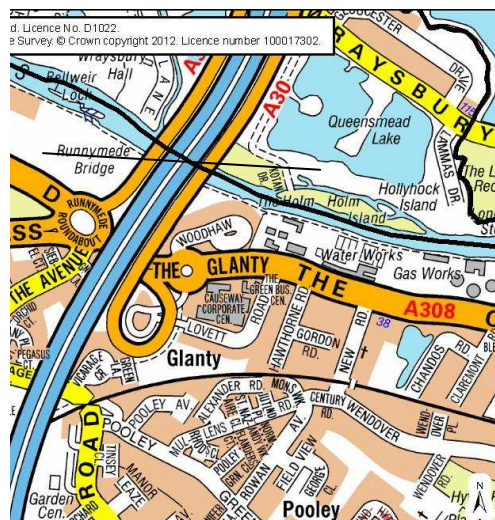
Project proposal:

The roundabout serves as the access and egress onto the M25 motorway (Junction 13) which many local residents and businesses use to access not only the wider strategic highway network, but more especially Heathrow Airport.

Runnymede Roundabout is a five-armed roundabout connected to Windsor to the northwest via the A308 Windsor Road, to nearby Staines-upon-Thames via the A308 The Causeway to the east, and to Bagshot and Camberley to the southwest via the A30, as well as to the M25. The Causeway is a commercial area terminating at Staines Bridge which is the key entry point into the vibrant Staines-upon-Thames.

The proposals are to:

- Convert the roundabout to signal control
- Widen the circulatory carriageway and approach lanes
- Provide enhanced pedestrian & off-road cycle facilities
- Provide more direct routes, and
- Improve access to Egham High Street.



Timescales:
Start date: 2015

Project links: Egham Sustainable
Transport Package



**OFFICER REPORT TO LOCAL COMMITTEE
RUNNYMEDE**

**A30 Egham Hill/A328 St Jude's Road, Englefield Green
PEDESTRIAN IMPROVEMENTS – UPDATE**

25 February 2013

KEY ISSUE

An update on the progress of the A30 Egham Hill/A328 St Jude's Road Pedestrian Improvements scheme.

This report is for information only

SUMMARY

At its meeting on 26 November 2012, the Local Committee considered the results of a study into the possible introduction of controlled pedestrian crossing facilities at the junction of the A30 with St Jude's Road and Bakeham Lane.

The study identified that a significant number of pedestrians cross at the junction and proposed the introduction of controlled pedestrian crossing facilities on all 4-arms of the junction. However, this would require implementing an all-red phase that would result in additional delay for drivers.

Having considered the results of the study, the Local Committee agreed that further work should be undertaken that examines alternative options that would provide safe pedestrian crossing facilities without having a significant detrimental impact on vehicular traffic.

Work is therefore ongoing in developing a proposal to introduce staggered controlled pedestrian crossing facilities across the two arms of the junction most heavily used by pedestrians. Whilst, this option would not cause the same additional delay for vehicular traffic as the original proposal, it would require the Royal Holloway University of London (RHUL) to dedicate a small

area of land as public highway. In addition, a mobile telephone mast and other utility equipment would have to be relocated.

The Local Committee (Runnymede) is asked to approve the following:

- i) Note the contents of this report.

1.0 INTRODUCTION AND BACKGROUND

1.1 At its meeting on 26 November 2012, the Local Committee consider a report (attached as Appendix 2) detailing the results of a study examining the proposed introduction of controlled pedestrian crossing facilities at the junction of the A30 with St Jude's Road and Bakeham Lane.

The report included the following:

- The results of both pedestrian and traffic surveys which showed that a very significant number of pedestrians and vehicles pass through the junction (in a 12-hour period over 2,200 pedestrian crossed at the junction whilst over the same time more than 27,000 vehicles use the junction).
- Details of a proposal to introduce controlled pedestrian crossing facilities on all 4-arms of the junction (which involved introducing an "all-red" phase).
- The results of traffic modelling work which suggested that the proposal would result in additional delays for drivers and increase journey times.

1.2 Having considered the results of the study, the Local Committee expressed concern about the likely increase in delay that would result from the introduction of an 'all red phase' at the junction. It was therefore agreed that further work should be undertaken that examined alternative possible options for providing improved crossing facilities without causing significant increases in congestion.

2.0 PROGRESS

2.1 Following the presentation of a report to Committee on 26 November 2012, work on this project has continued, taking into account the views expressed by Members, and in particular the concerns expressed about the potential negative impact of pedestrian crossing facilities on congestion and journey times resulting from the introduction of an 'all red phase' at this junction.

2.2 It is noted that a sizeable petition is due to be presented to the Runnymede Local Committee, asking for the construction of a pedestrian crossing at the location of A30/St Jude's Road as soon as possible.

2.2 Effort has been focused on finding an alternative option that provides safe crossing facilities for pedestrians whilst at the same time minimising disruption to traffic flows.

2.3 In the previous report, the provision of staggered crossing facilities had been discounted due to site constraints, as the available width of the public highway was inadequate to accommodate a central reservation

without losing approach lanes on the A30. Traffic modelling results demonstrated that the loss of approach lanes would have resulted in a greater negative impact on congestion and journey times than the introduction of an all red pedestrian phase.

- 2.4 A request has since been made to The Royal Holloway University of London (RHUL) for a small area of land to be dedicated as public highway, as this would enable the introduction of staggered crossings on two arms of the junction without the need to lose approach lanes. Such an arrangement would allow the introduction of safe pedestrian crossing facilities on the arms most heavily used by pedestrians without there being any adverse effect on vehicle flows. A diagram of this proposed layout is attached (Appendix 1).
- 2.5 The University have been supportive of this request, and formal confirmation of agreement to this dedication is awaited.
- 2.6 Implementing this option would require amending the kerbline on the NW corner of the junction, where statutory utility plant is located in and on the existing pavement, and adjustments to this plant would be necessary. British Telecom and other utility companies have been approached to confirm what amendments would be necessary, and how much this would cost.
- 2.7 Subject to the dedication of land by RHUL, and adjustments to utility company equipment being affordable, this option is considered to be the most favourable, as it offers significant improvement for pedestrians without detrimental effect to vehicular traffic.
- 2.8 Arrangements have been made to re-profile £95k of capital funding from the Local Committee ITS budget into the 2013/14 financial year to enable delivery of this scheme.

3.0 CONSULTATION

- 3.1 Surrey Police has previously been consulted and have indicated their support for the introduction of controlled pedestrian crossing facilities at the junction, as has the RHUL.
- 3.2 Consultation and discussions have taken place with RHUL.
- 3.3 Consultation has also now taken place with the Headteachers of St Jude's C of E Junior School and St Cuthbert's RC Primary School. This has included arranging a parental travel survey to understand the principle demand routes of journeys to and from these schools.

4.0 FINANCIAL AND VALUE FOR MONEY IMPLICATIONS

- 4.1 Firm cost estimates are not yet available due to design revisions and the need to confirm the cost of adjusting statutory utility equipment.
- 4.2 The Runnymede Local Committee has made a budgetary provision of £100,000 from its 2012/13 capital ITS budget to fund the installation of controlled pedestrian crossing facilities at the junction, and £95,000 of this will be re-profiled into the 2013/14 budget.
- 4.3 The proposed option would avoid the negative economic impacts on commuter journey times.

5.0 EQUALITIES AND DIVERSITY IMPLICATIONS

- 5.1 Introduction of controlled pedestrian facilities is an equalities issue, as there are presently no safe means for wheelchair users to cross the A30 in this vicinity. This has recently been raised by the RHUL as the pedestrian footbridge access ramps are stepped, making them unsuitable for wheelchair users.

6.0 CRIME AND DISORDER IMPLICATIONS

- 6.1 There are no crime and disorder implications arising from this report.

7.0 CONCLUSION AND RECOMMENDATIONS

- 7.1 The Committee is asked to note the contents of this report.

8.0 REASONS FOR RECOMMENDATIONS

- 8.1 Reasons have been laid out in this report.

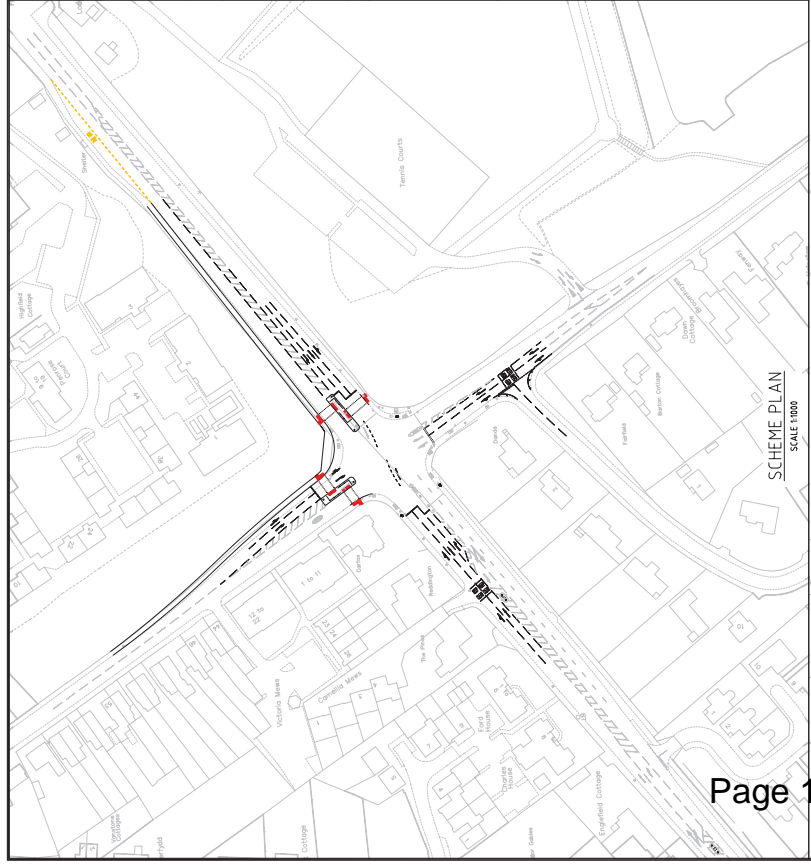
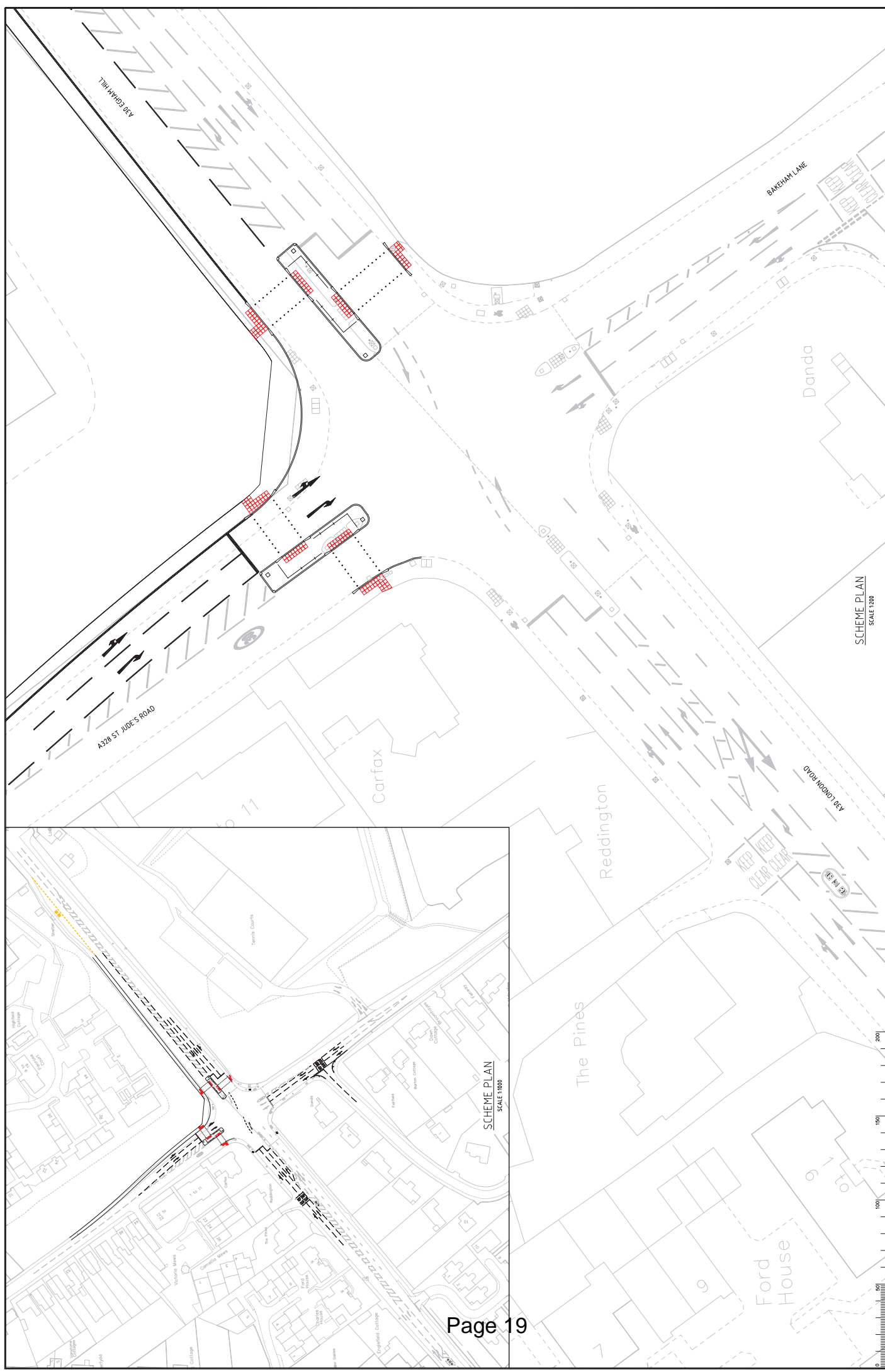
9.0 WHAT HAPPENS NEXT

- 9.1 Work on this project will continue, and a further report will be returned to this Committee prior to any implementation.

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BACKGROUND PAPERS: None

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SCHEME PLAN
SCALE 1:200

SCHEME PLAN
SCALE 1:1000

		Project No. PC0206 Contract No. PC0206/12 Drawing No. PC0206/12 Revision No. - Classification DRAFT
Project A30 LONDON ROAD/EGHAM HILL, EGHAM J/W A328 ST JUDE'S ROAD AND BAKEHAM LANE SCHEME PLAN SHOWING STAGGERED PEDESTRIAN CROSSINGS ON A30 LONDON AND ST JUDE'S ROAD		SHEET 1 OF 1
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Drawn by CB	Checked by CB	Approved by DH
Date 15/07/13	Date 15/07/13	Date 15/07/13
Rev. Description 1. Issue for public consultation	Drawn Date 15/07/13	Checked Date 15/07/13
2. Issue for public consultation	Approved Date 15/07/13	Scale A3 SHOWN

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OFFICER REPORT TO LOCAL COMMITTEE

(Runnymede)

A30 Egham Hill/A328 St Jude's Road, Englefield Green

Pedestrian Improvements

26 November 2012

KEY ISSUES

To consider the results of a study examining the possible introduction of controlled pedestrian crossing facilities at the junction of the A30 London Road/Egham Hill with St Jude's Road and Bakeham Lane.

Having considered the results of the study, to decide whether to proceed with this project.

SUMMARY

The busy signalised junction of the A30 London Road/Egham Hill currently has no controlled pedestrian facilities.

The Road Safety Working Group (RSWG) have identified an ongoing problem with pedestrian accidents. Surrey Police have also written to Surrey County Council (SCC) expressing their concerns about the accident problem.

In response to this, and concerns raised by Members and local residents, SCC has undertaken a study to examine the possible introduction of controlled facilities at this junction, and to consider the impacts this would have on vehicle delays.

As part of the study pedestrian surveys were undertaken that showed 2257 pedestrians crossed at the junction in a 12 hour period.

The different options for introducing controlled pedestrian facilities at the junction were considered as part of the study and the most appropriate options identified. The likely impacts of these on the capacity of the junction were then tested using a traffic simulation model.

From the simulation phase an all red phase (all traffic stopped for pedestrians) was identified as the best solution. This was then tested on site by running revised signal timings and measuring the changes to vehicle queue lengths and journey times.

The Local Committee is being asked to consider the results of the study and decide whether it wants to proceed with this project.

OFFICER RECOMMENDATIONS

The Local Committee (Runnymede) is asked to approve the following:

- i) Continuation of work on this project, and that this includes a more detailed assessment of the function of traffic in the vicinity of St Jude's Road at the junction with Bagshot Road;
- ii) Requesting the re-profiling of the capital budget to enable the monies allocated to this project to be utilised in 2013/14 for the delivery of identified improvements;
- iii) The presentation of a further report on this project prior to any physical works commencing.

NB If Committee choose not to support the continuation of this project, then the budget will be used in accordance with the contingency plans previously approved by Committee.

1.0 INTRODUCTION AND BACKGROUND

- 1.1 The signalised junction of the A30 London Road/Egham Hill with the A328 St Jude's Road and D3191 Bakeham Lane is located near both Egham and Englefield Green and is adjacent to the Royal Holloway University of London (RHUL).
- 1.2 Due to the strategic importance of the A30 the junction is used by a very large volume of vehicles each day (over 27,000 in a twelve hour period) and can suffer from congestion at peak times.
- 1.3 The junction is controlled by traffic signals but there are no controlled (push button operated) pedestrian crossing facilities either at the junction or in the immediate vicinity. However, there is an existing pedestrian footbridge over the A30 Egham Hill near the entrance to the RHUL.
- 1.4 Pedestrians crossing at the junction have to judge when it is safe to cross by observing the traffic. However, this can be difficult for the following reasons:
- The speed of traffic on the A30 approaching the junction at certain times.
 - The number of different signal phases required to safely accommodate the various manoeuvres vehicles can make at the junction.
 - The signal heads for the right turning traffic on the A30 approaches are set forward of the signals heads for traffic either heading straight on or turning left. This is to reduce the risk of drivers responding to the wrong signal head. Unfortunately, it also means that pedestrians waiting to cross the A30 at the junction can only see the signal heads for traffic either proceeding straight on or turning left. This can result in pedestrians mistakenly thinking it is safe to cross when they see the signals turn red and traffic stopping in the nearside and middle lane. However, vehicles turning right from the offside lane can have a green signal at the same time and pedestrians are not always aware of this since they cannot see the signal head.
- 1.5 Work undertaken to monitor accident rates across the Surrey Highway Network has highlighted an ongoing problem with pedestrians being injured in accidents at the junction. As a result, the issue has been considered by the Runnymede Road Safety Working Group (a partnership of specialist road safety Officers from Surrey Police and Surrey County Council that tries to identify measures to improve road safety at sites identified as having a poor safety record).
- 1.6 Surrey Police's Road Safety and Traffic Management Officer has also written to Surrey County Council expressing concerns about pedestrian safety at the junction and requesting that consideration should be given to introducing a pedestrian phase into the signals as a matter of urgency.
- 1.6 In response to the problem identified, Runnymede Local Committee previously agreed that a study should be undertaken to consider the possible introduction of controlled pedestrian crossing facilities at the junction and the impact this may have on the capacity of the junction.

2.0 ANALYSIS OF NEED

2.1 Pedestrian Survey

2.2 A 12 hour (7am to 7pm) pedestrian survey was undertaken at the junction on 4 October 2012 to give an indication of the number of pedestrians that may use the proposed controlled crossing facilities if they were introduced. The survey recorded the number of pedestrians that crossed at, or near, the junction and the findings are shown below:

Time period	Number of pedestrians crossing at junction	Number of pedestrians crossing near junction	Total
AM peak (8-9am)	176	41	217
PM peak (5-6pm)	148	23	171
12hrs (7am-7pm)	1758	499	2257

2.3 These results show that a very significant number of pedestrians cross at this junction, and that pedestrian demand is spread throughout the day.

2.4 In addition to this, a survey of pedestrians using the footbridge was undertaken on 13 November 2012 between 08:30 and 09:30. This showed that **347** pedestrians used this bridge in a one hour period. At the end of this survey, a further 54 schoolchildren crossed the bridge to access the RHUL site. Aside from the schoolchildren, observations suggest that pedestrian traffic using this bridge is almost exclusively students journeying between the two halves of the RHUL site.

2.5 During the test of revised signal timings on site a large and diverse number of pedestrians were observed crossing at the junction itself. In addition to the RHUL, there are two schools in close proximity to this junction, these being St Cuthbert's Catholic Primary School, and St Jude's C of E Junior School. A significant number of parents were seen walking their young children to school, crossing the A30 Northbound during the morning peak.

2.6 There was universal positive support for the introduction of pedestrian facilities at this location from all pedestrians who were informed of the purpose of this trial.

2.7 Traffic survey

Traffic survey data taken in 2010 is shown in Table 1. Although vehicle volumes are likely to have increased slightly since this survey was carried out, the information serves to demonstrate the level of vehicular demand on all four arms of this junction.

START TIME	END TIME	ENTERING JUNCTION FROM																JUNCTION TOTAL
		A328				A30 Egham Hill				D3191 Bakeham Lane				A30 London Road				
		←	↑	→	TOTAL	←	↑	→	TOTAL	←	↑	→	TOTAL	←	↑	→	TOTAL	
07:00	07:30	37	75	42	154	93	192	12	297	9	39	76	124	45	439	19	503	1078
07:30	08:00	73	134	86	293	66	286	33	385	23	103	96	222	68	380	25	473	1373
08:00	08:30	68	195	134	397	45	239	37	321	33	166	138	337	99	371	27	497	1552
08:30	09:00	148	155	91	394	59	236	52	347	28	171	152	351	68	346	34	448	1540
09:00	09:30	71	101	79	251	46	212	46	304	18	102	127	247	57	268	30	355	1157
09:30	10:00	87	52	53	192	33	183	40	256	14	68	89	171	41	260	0	301	920
10:00	11:00	168	108	106	382	87	464	85	636	30	145	190	365	86	411	22	519	1902
11:00	12:00	142	99	90	331	78	434	96	608	32	127	165	324	98	393	19	510	1773
12:00	13:00	147	118	85	350	64	365	90	519	33	148	233	414	90	446	33	569	1852
13:00	14:00	151	119	121	391	69	429	105	603	31	127	209	367	78	447	21	546	1907
14:00	15:00	157	115	96	368	90	459	79	628	50	184	235	469	99	398	20	517	1982
15:00	16:00	178	237	156	571	83	483	94	660	59	233	236	528	144	475	38	657	2416
16:00	16:30	106	94	61	261	57	289	52	398	44	131	143	318	79	295	31	405	1382
16:30	17:00	89	119	63	271	70	369	70	509	40	132	145	317	77	253	17	347	1444
17:00	17:30	75	121	87	283	113	320	45	478	38	179	155	372	104	226	31	361	1494
17:30	18:00	75	118	50	243	94	325	40	459	30	124	150	304	58	181	19	258	1264
18:00	18:30	58	140	70	268	90	376	52	518	25	139	159	323	73	224	17	314	1423
18:30	19:00	62	91	51	204	82	305	47	434	21	114	127	262	44	152	10	206	1106
TOTAL		1892	2191	1521	5604	1319	5966	1075	8360	558	2432	2825	5815	1408	5965	413	7786	27565

Table 1 – Traffic flow data dated March 2010.

2.8 Accident Analysis

The table below shows the total number of personal injury collisions that have occurred at the junction in the last 5 full years together with the latest available data for the current year. It also specifically identifies the number of collisions which involved pedestrians sustaining a personal injury.

Year	Total number of personal injury collisions	Number of collisions where pedestrians sustained a personal injury
2007	2	1
2008	3	0
2009	5	3
2010	3	1
2011	5	1
2012 (Up to Aug)	1	1

Total	19	7
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The table below shows the severity of the collisions involving personal injury to pedestrians:

Severity	Pedestrian Collisions
Slight	4
Serious	1
Fatal	2

3.0 Options

3.1 A number of options were considered with the intention of providing improved crossing facilities whilst at the same time minimising the impact on vehicular traffic. The impact of all options was assessed using a computer simulation, and different traffic flow options were explored for each to find the optimal solution.

3.2 Option 1 - Providing staggered crossings

A staggered crossing configuration would enable pedestrians to cross the A30 in two stages, minimising the disruption to traffic. However, due to site constraints, it would not be possible to provide an adequate width of central reservation without losing an approach lane. Modelling suggested that this option would have a severe impact on the flow of traffic and lead to a significant worsening of congestion. For this reason this option is not considered viable.

3.3 Option 2 - Providing crossings on two arms only

Consideration was given to introducing pedestrian facilities on the two most heavily used arms of the junction only. Computer modelling suggested that this option would have the same level of impact on traffic flows as Option 3, and so was not considered further.

3.4 Option 3 - Providing an all red pedestrian phase

Providing pedestrian crossing facilities on all arms of the junction would maximise the benefit to pedestrians but would require the introduction of an all red signal phase, during which traffic would be stationary on all approaches. Having considered options 1 and 2, option 3 has proved to be the only viable option if pedestrian facilities are to be introduced.

4.0 The impact of introducing an all red pedestrian phase

4.1 The impact of introducing an all red pedestrian phase at this junction was first assessed using a computer simulation.

- 4.2** To validate this simulation, queue lengths and journey times were measured during a typical peak period (between 08:30 and 09:30), and then assessed against observed queue lengths and journey times during a trial of the signals run on revised timings to simulate the actual impact of an all red phase.
- 4.3** A comparison of these results is found in Annex 1 to this report.
- 4.4** The modelling results suggested that the most significant impact on traffic would occur during the morning peak on the St Jude's Road approach to the junction. For this reason observations of traffic conditions and driver behaviour were made in the vicinity of the mini roundabout at the junction of St Jude's Road with Bagshot Road, and notes were taken of the School Crossing Patrol Officer's (SCPO) views.
- 4.5** The SCPO stated that traffic conditions vary considerably from one morning to the next, and that traffic regularly backs up along St Jude's Road during peak times, and can be much worse when an incident has occurred on the motorway.
- 4.6** This is borne out by the survey results, which show a considerable variation in traffic volumes between each date information was collected.
- 4.7** It was noted that parents entering and exiting Bagshot Road had a significant impact on traffic flows along St Jude's Road, and also that the SCPO frequently stopping traffic also had a significant effect.
- 4.8** Introducing an all red phase would lead in an increase in queue lengths along all four approaches to the A30 junction with St Jude's Road and Bakeham Lane.
- 4.9** If an all red phase is introduced, it is likely that there would be some dissipation of queues through changes in driver behaviour, with commuters make slight adjustments to their journey times.

5.0 Key facts summary

- i) There is high demand for safe pedestrian facilities at this location, with a patronage of 1758 pedestrians recorded during a 12 hour period.
- ii) Parents and children cross at this location to access St Cuthbert's Catholic Primary School, and St Jude's C of E Junior School, in addition to general highway users and RHU students.
- iii) There have been 19 personal injury accidents at this location in the last five years, 7 of which have involved pedestrians. The introduction of safe pedestrian crossing facilities is essential to addressing this.
- iv) There are in excess of 27,000 vehicles using this junction in a 12 hour period.
- v) The Police have petitioned for Surrey County Council to address the accident issue.

- vi) Based on site observations, and survey results, it has not been possible at this stage to clearly determine what impact the introduction of an all red phase would have on queue lengths and journey times, but there would be an increase in both.
- vii) It is likely that the introduction of pedestrian facilities would have a lesser effect on the St Jude's Road arm than that of the disruption to flow caused by parents entering and exiting Bagshot Road, and the operation of the SCPO.

6.0 CONSULTATION

- 6.1 Surrey Police has indicated its support for the introduction of controlled pedestrian crossing facilities at the junction, as has the RHUL.

7.0 FINANCIAL AND VALUE FOR MONEY IMPLICATIONS

- 7.1 The detailed design of a scheme to introduce controlled pedestrian crossing into the signals at the junction has been completed and submitted for pricing. However, the cost estimate had not been received from SCC's contractor at the time of writing this report.
- 7.2 The Runnymede Local Committee has made a budgetary provision of £100,000 from its 2012/13 capital ITS budget to fund the installation of controlled pedestrian crossing facilities at the junction.
- 7.3 If Committee decide not to proceed with this scheme then funding will be reallocated to contingency measures in accordance with the resolution previously agreed by the Local Committee.
- 7.4 Pedestrian facilities would have a negative impact on commuter journey times, and further assessment work will need to be carried out to quantify the economic cost of this.

8.0 EQUALITIES AND DIVERSITY IMPLICATIONS

- 8.1 Introduction of controlled pedestrian facilities is an equalities issue, as there are presently no safe means for wheelchair users to cross the A30 in this vicinity. This has recently been raised by the RHUL as the pedestrian footbridge access ramps are stepped, making them unsuitable for wheelchair users.

9.0 CRIME AND DISORDER IMPLICATIONS

- 9.1 There are no crime and disorder implications arising from this report.

10.0 CONCLUSION AND RECOMMENDATIONS

- 10.1 In view of the high pedestrian demand, and the accident history at this location, the introduction of controlled crossing facilities is considered to be highly meritorious.

- 10.2 However, it is essential that the impact of such facilities on vehicular traffic is clearly quantified and understood, so that a balanced decision can be made.
- 10.3 For these reasons it is recommended that:
- i) Committee approve the continuation of work on this project, and that this work includes a more detailed assessment of the function of traffic in the vicinity of St Judes Road at the junction with Bagshot Road;
 - ii) Committee approve requesting the re-profiling of the capital budget to enable the allocated budget to be utilised in 2013/14 for the delivery of identified improvements;
- 10.4 Should Committee not choose to continue with this project, then funding will be utilised as stated in 7.3.

11.0 REASONS FOR RECOMMENDATIONS

11.1 Reasons have been laid out in section 10 of this report.

12.0 WHAT HAPPENS NEXT

- 12.1 If the Local Committee agrees the recommendations then further survey work and consultation will be undertaken, a request for re-profiling the budget will be made, and a further report on this project will be prepared.
- 12.2 If the Local Committee decides to not to proceed with this project then, in accordance with the contingency plans already approved, the £100,000 budget previously agreed for the scheme will be reallocated and used to implement Local Structural Repair works.

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BACKGROUND PAPERS: None

Version No. 2 Date: 19 November 2012 Time: 13:10 Initials: JG No of annexes: 2

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Department for Transport bid for Cycling Safety Schemes (Egham)

**SCC Local Committee Runnymede
25 February 2013**

KEY ISSUE

As part of its commitment to reducing cycling casualties and securing a cycling legacy from the London 2012 Olympic Games, Surrey County Council is developing a programme to encourage more people to cycle, more often, safely and conveniently. This report seeks the committee's comments and approval to proposals for an off-road segregated cycling path scheme along The Glanty and The Causeway (A308) between Runnymede roundabout and Staines-upon-Thames town centre. The scheme was the subject of a bid submitted to the Department for Transport's (DfT) cycle safety scheme fund.

SUMMARY

In July 2012 the DfT announced a £15m fund for cycling infrastructure in order to tackle cycling casualties and reduce barriers to more cycling. Following analysis of cycling casualties across Surrey, the county council has submitted a bid for funding for five cycling schemes, two of which were highlighted as a priority, offering best fit with the DfT fund evaluation criteria.

The Surrey County Council bid to DfT also includes three other schemes in order to demonstrate the scale of the county council's ambition, and in case any further funding is made available by the DfT. One of these includes proposals for cycle paths along The Glanty and The Causeway, between Runnymede roundabout and Staines-upon-Thames town centre.

OFFICER RECOMMENDATIONS

The Committee is asked to agree:

- (i) that the proposals for The Causeway and The Glanty are approved, subject to the outcome of the funding bid.

1. INTRODUCTION and BACKGROUND

- 1.1. In July 2012 the DfT announced a £15m fund for cycling infrastructure to be administered by Sustrans. The fund was set up due to growing concern about the number of cycling casualties across Great Britain. Following initial expressions of interest, local authorities were invited to submit bids by 30 November 2012, and the DfT will announce the outcome in February 2013. In November 2012, the DfT announced further funding of around £10m to augment the fund. Scheme implementation is required to be complete or largely complete by December 2013.
- 1.2. As part of its commitment to reducing cycling casualties and securing a cycling legacy from the London 2012 Olympic Games, Surrey County Council is developing a programme to encourage more people to cycle, more often, safely and conveniently. Increased cycling will provide health benefits to participants, and will help to reduce congestion and carbon emissions on Surrey's roads. Therefore Surrey County Council has submitted a bid to the DfT fund for five schemes, two of which were highlighted as a priority because they offered the best fit with the fund evaluation criteria:

Priority Scheme Name	Borough/ District
• Walton-on-Thames Bridge Links	Elmbridge & Spelthorne
• Leatherhead Town Centre	Mole Valley

- 1.3. The bid also includes the three other schemes in order to demonstrate the scale of the county council's ambition, and in case any further funding is made available by the Department for Transport:

Additional Schemes	Borough/ District
• Leatherhead Wider Links	Mole Valley
• Kingston Road, Staines-upon-Thames	Spelthorne
• Egham, The Glanty and The Causeway	Runnymede

2. ANALYSIS and COMMENTARY

Cycling Casualties

- 2.1. While the overall number of road casualties has been decreasing in Surrey, the number of cycling casualties has increased sharply in recent years, over and above the increase that has also been seen across Great Britain. The number of seriously injured cyclists in Surrey has more than doubled since 2008, whereas the increase in seriously injured cyclists across Great Britain over the same period was 26 per cent.
- 2.2. The number of seriously injured cyclists in Runnymede has fluctuated in recent years as the numbers are much smaller and therefore more susceptible to random fluctuation from year to year. However the total

number of cyclists injured in Runnymede (all severities) has increased by 24 per cent (from 34 in 2008, to 42 in 2011).

Cycling Casualties in Surrey 2008 to 2011*

Severity	2008	2009	2010	2011
Fatal	1	2	4	1
Serious	49	78	93	106
Slight	367	390	353	422
Total	417	470	450	529

* At the time of writing the number of cycling casualties in 2012 had not yet been confirmed, however emerging results indicate a similar or greater number countywide than in 2011, despite 2012 being one of the wettest years on record.

Cycling Casualties in Runnymede 2008 to 2011

Severity	2008	2009	2010	2011
Fatal				
Serious	3	6	12	6
Slight	31	31	31	36
Total	34	37	43	42

- 2.3. It is thought likely that the increase in cycling casualties is due to an increase in the overall levels of cycling. However we cannot assume a simple direct relationship between the level of cycling and casualties, because there is wide variation across the county. For example there has been a large increase in cycling in Woking town centre following the Woking Cycle Town project, but no significant increase in cycling casualties there. This shows that investment in high quality cycling infrastructure, promotion and training can result in increased cycling, without increased casualties.

Scheme Design Principles and Selection

- 2.4. The five schemes submitted by Surrey County Council were developed following analysis of cycling casualties taking place across the county to identify locations and stretches of road with a concentration of cycling casualties. Guildford, Woking and Reigate/ Redhill were excluded from this bid as these areas have already been awarded funding to improve cycling infrastructure as part of the DfT’s Local Sustainable Transport Fund.
- 2.5. The proposals were then refined and prioritised in light of feedback received from Sustrans. The schemes were designed to offer a strong fit with the fund evaluation criteria set by the DfT:
- Evidence of perceived or actual risk to cyclists
 - Evidence of match funding
 - Deliverability within timescale
 - Clear demand from stakeholders for proposed solution
 - High quality design and innovation
 - Potential demand including connectivity and promotion
 - Commitment to monitor proposed scheme before and after

- 2.6. Outline design of the schemes has been undertaken following the principle of providing continuous cycle paths separated from motor vehicles along busy roads so that people who are not able or willing to mix with heavy traffic (i.e. most people) can get around by bicycle, and so that people who already cycle find them convenient. Furthermore, segregated paths will make it easier for motorists to pass cyclists and reduced conflict between cyclists and other users of the highway, including motorists and pedestrians.
- 2.7. This approach is based on attitudinal survey research that was carried out in Walton-on-Thames and Leatherhead as part of the bid development. This research clearly indicated that Surrey residents would be far more likely to cycle if they had access to segregated cycle paths, and that sharing busy roads with vehicle traffic is a major barrier to more cycling.

3. PROPOSED SCHEME IN RUNNYMEDE

- 3.1. Drawings describing outline proposals for this scheme are contained within **Annex 1**. Following analysis it was identified that 18 cyclists have been injured, 5 of them seriously, between January 2008 and July 2012 on these roads.
- 3.2. It can be seen that the route incorporates National Cycle Network Route 4, connecting Egham and Staines-upon-Thames and passes by the premises of several large employers. The scheme will provide continuous cycle paths segregated from motor vehicles and pedestrians along both sides of The Glanty and The Causeway. The raised footway on the northern side and the footway on the southern side will be widened to provide room for a path for cyclists separated from pedestrians by a white line. Care will be taken in the provision of the cycling facilities where they cross the roundabout junction with the Sainsbury's superstore and the side road junctions where raised tables will be considered.
- 3.3. The Runnymede Roundabout is the subject of a separate "major scheme" bid involving signalisation of the roundabout and improved pedestrian and cycling infrastructure (see Major Schemes report). Another "major scheme" bid titled the "Egham Sustainable Package" also contains proposals for improved cycling facilities. Therefore care will be taken that the designs within these projects will link together to provide a continuous route for cyclists.

4. CONSULTATIONS

- 4.1. Two general attitude surveys have been completed in Walton and Leatherhead in order to inform Surrey's future cycling programme activities. This showed that sharing busy roads with vehicle traffic is a major barrier to more cycling, and that there was support for fully segregated cycling facilities.

- 4.2. The Local Committee Chairman, Vice Chairman and relevant Divisional Member were provided with a copy of the council's initial expression of interest on 3 September 2012. They were also provided with a copy of the outline scheme drawings on 20 November 2012 and were invited to meet with officers to discuss the proposals in more detail early in February 2013.
- 4.3. Should the bid be successful, detailed design will proceed and residents and businesses directly affected by the proposals will be consulted to inform upon the design prior to construction.

5. FINANCIAL IMPLICATIONS

- 5.1. It is estimated that the scheme will cost approximately £744,000. This will be met by the bid to the DfT for £521,000 but will require match funding of £223,000. Further work will be required to identify potential sources of this match funding. A report is scheduled to be submitted to Cabinet on 26 March to advise of the outcome of the bid and the match funding required.

6. SUSTAINABLE DEVELOPMENT IMPLICATIONS

- 6.1. Increased cycling has a positive impact on the health of a person. The NHS identifies cycling as an activity which provides significant health benefits. The emerging Surrey Health and Well-being Strategy has identified obesity as one of the priority public health challenges. The new routes will be marketed to residents and businesses and training will be offered to those less confident of cycling to encourage take up and to maximise the benefit of the new infrastructure.
- 6.2. Increased cycling, where it replaces motorised forms of transport, will improve air quality and reduce carbon emission levels in the county. Transport is responsible for one third of carbon emission in Surrey. Surrey's Local Transport Plan has a target to reduce carbon emissions from (non-motorway) transport by 10% (absolute emissions) by 2020, increasing to 25% reduction by 2035 from a 2007 baseline of 2,114k tonnes.

7. CRIME & DISORDER IMPLICATIONS

- 7.1. None identified.

8. EQUALITIES IMPLICATIONS

- 8.1. In developing the county council's Cycling Programme the following impacts and actions have been identified:

Key impacts	Actions
Younger people – more reliant on cycling as a mode of transport	Identify key routes that link school destinations
Older people – less likely to cycle due to	Segregation of routes from

mobility and other concerns; could be adversely affected by cycle routes that impact on pedestrian routes and access.

pedestrians wherever feasible

Gender – our research suggests women are less confident cycling in busy traffic although cycle casualty rates amongst males are higher than amongst females.

Development of segregated cycle routes designed with least confident cyclists in mind

Disability – people with mobility problems and visual impairment adversely affected by cycle routes where they interact with pedestrian routes

Achieve full segregation wherever feasible.

9. CONCLUSION AND REASONS FOR RECOMMENDATIONS

- 9.1. As part of its commitment to reducing cycling casualties and securing a cycling legacy from the London 2012 Olympic Games, Surrey County Council has submitted a bid to the Department for Transport for five off-road segregated cycling path schemes. One of these (Egham Causeway) is within the Borough of Runnymede and was developed following identification of routes throughout Surrey suffering higher numbers of cycling casualties.
- 9.2. The schemes were developed following attitude surveys that showed that sharing the road with busy traffic was a major barrier to more cycling, and that there was support for off-road segregated cycling facilities.
- 9.3. It is recommended that the proposals for Runnymede are approved as they will reduce cycling and other road user casualties, and will encourage more cycling, and safer cycling. Increased cycling has benefits to the health of participants, helps reduce traffic congestion and will reduce carbon emissions where it replaces other motorised transport. If successful the bid will result in greater accessibility between Egham and Staines upon Thames town centres and large employers on the route, thus supporting the local economy.

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BACKGROUND PAPERS:

Annex 1: Egham Causeway route plan



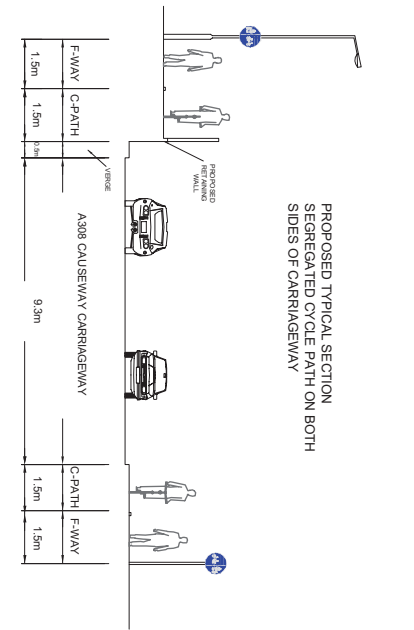
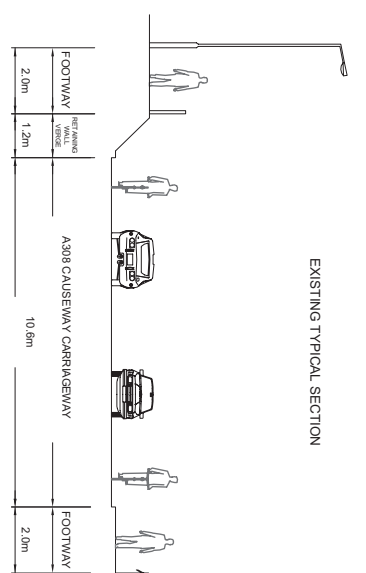
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- KEY**
- EXISTING SIGNED ON-CARRIAGEWAY ROUTE
 - EXISTING OFF-CARRIAGEWAY ROUTE
 - NEW OFF-CARRIAGEWAY FACILITY
 - NEW ON-CARRIAGEWAY ROUTE
 - FUTURE PROPOSED ROUTES
 - + PROPOSED TOUCAN CROSSING
 - LOCATION OF SCHOOLS
 - ⊙ CYCLE ROUTE ELEMENT
 - ⊙ SIGNALISED JUNCTION IMPROVEMENT

TITLE:
A308 CAUSEWAY ROUTE PLAN

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**OFFICER REPORT TO LOCAL COMMITTEE
(Runnymede)**

**HIGHWAYS UPDATE
25th February 2013**

KEY ISSUE

To report progress with the delivery of highway schemes.

To provide an update on the latest budgetary position for highway schemes, revenue maintenance and Community Pride expenditure.

To agree the 2013/14 capital maintenance schemes programme.

SUMMARY

This report records the progress made with the delivery of proposed highways schemes, developer funded schemes, and revenue funded works this financial year.

This report discusses the 2013/14 capital maintenance schemes programme, and asks for approval of proposals.

OFFICER RECOMMENDATIONS

The Local Committee is asked to:

- (i) Note the progress with the ITS highways and developer funded schemes;
- (ii) Note that a further Highways update report is to be brought back to the next meeting of this Committee.
- (iii) Agree the capital maintenance proposals for 2013/14 subject to the anticipated provision of capital funding.
- (iv) Approve the delivery of additional capital maintenance works from the list shown in Annex 1 as a contingency plan in the event of any ITS schemes not being deliverable, or there being an underspend of the ITS capital budget, and to delegate authority to the Area Highway Manager to determine any additional capital maintenance works in consultation with the Committee Chairman and Vice-Chairman.

1.0 INTRODUCTION AND BACKGROUND

1.1 Surrey County Council's Local Transport Plan (LTP) aims to improve the highway network for all users. In general terms it aims to reduce congestion, improve accessibility, reduce the frequency and severity of road casualties, improve the environment, and maintain the network so that it is safe for public use.

2.0 2012-13 Integrated Transport and Developer Funded Schemes

2.1 The Committee 2012/13 ITS capital budget for Runnymede has been set at £133,285. A further £33,600 has been carried forward from the previous financial year, giving a total budget of £166,885. Table 1 below records the schemes agreed on 20 February 2012 by the Local Committee for delivery in the 2012-13 financial year.

Table 1 - ITS and Developer Funded Schemes for 2012-13

Project	Budget estimate (£k)	Estimated cost to date (£k)	Details
A30 London Road j/w St Judes Road controlled pedestrian facilities	25	25	Separate report presented. £95k re-profiled to 2013/14 to enable scheme delivery. Budget estimate figure reduced to reflect this.
Stroude Road safety improvements	21	21	Introduction of a double white line system and installation of vehicle activated signs. This scheme is funded by a mixture of Member allocation and developer contributions, and £10k of Local Committee capital. COMPLETED.
Simplemarsh Road pedestrian crossing improvements	9	9	Scheme COMPLETED.
A317 St Peters Way traffic management	5	2	Traffic surveys and feasibility study to assess the potential of introducing a dedicated lane for vehicles turning left onto the M25. Awaiting survey results.
Lyne Crossing Road jct with Lyne Lane road safety measures	14	10	Measures to improve safety and reduce accidents at this junction. Awaiting construction date. All orders placed.
TOTAL	74	67	

2.3 Where possible, other sources of funding, such as developer deposits, have been utilised to support and enhance the Local Committee's capital programme.

3.0 Capital Maintenance Budget

- 3.1 Following presentation of a report entitled 'Discussion paper for Local Committee Highways Budgets' to the Local Committee Chairman's meeting of 28th February 2012, a new Countywide capital maintenance fund was made available, with £133,285 allocated to the Runnymede Local Committee.
- 3.2 The purpose of this budget is to enable Committees to directly fund resurfacing and major maintenance schemes. In the report presented, it was stated that Officers will be able to make suggestions of suitable sites and approximate scheme costs to aid Member decisions.
- 3.3 Following the private meeting held on 24th July 2012, it was agreed to fund a programme of localised structural repair work (LSR) as shown in Table 2 below.

Item	Cost (£)	Comment
Northcroft Close	13,781	Completed.
Knowle Grove Close	23,100	Completed.
Staines Bridge (Chertsey Lane) roundabout	49,840	Scheduled for delivery 18 Feb 2013.
Chertsey Lane	39,748	Scheduled for delivery 7 Feb 2013.
Millan Close	8,509	Completed.
Faris Lane	25,928	Completed.
Knowle Grove (various sections)	33,320	Completed.
Ford Road	28,504	Completed.
Total	222,730	

Table 2 – Summary 2012/13 LSR Programme

- 3.4 The LSR programme exceeds the capital maintenance allocation and has been part funded by monies from the Local Committee Revenue budget. The majority of this work has now been successfully completed.

4.0 Revenue maintenance allocations and expenditure 2012/13

- 4.1 The 2012/13 revenue maintenance allocation for Runnymede is £210,025. A further £24,722 has been carried forward from the 2011/12 financial year. Table 3 shows how these funds have been allocated, and the spend progress to date.

Table 3 – 2012/13 Revenue Maintenance Expenditure

Item	Allocation	Comment
Drainage / ditching works	£40,000	£27,009 committed.
Carriageway and footway patching works	£124,722	£131,153 committed. Allocation includes carry forward from 2011/12 financial year.
Vegetation works	30,000	£29,765 committed.
Signs and Road makings	£20,000	£22,215 committed.
Low cost measures	£20,025	£26,774 committed.
Total	£234,747	£236,916 committed as at 6 th Feb 2013

4.2 It is noted that there has been very good progress with budget use and that 100% has been committed as of 6th February 2013.

5.0 COMMUNITY PRIDE FUND

5.1 The total 2012/13 Community Pride allocation for Runnymede is £30,000. Committee have determined to divide this fund equally between County Councillor Committee Members.

5.2 To ensure that this fund is effectively spent, and to enable highways contractors to deliver works before the end of the financial year, Committee agreed a cut-off date of the 31st December, so that in the event of no firm spending decisions being made, approval is given for the Maintenance Engineer for Runnymede to determine suitable works and organise their delivery. However, following the Local Committee Chairman's workshop, the Local Committee chose to adopt the cut-off date of 31st October 2012 proposed for all Committees.

5.4 A summary of spend progress is shown in Table 4:

Member	Allocation (£)	Comment
Chris Norman	5,000	£5000 committed.
Yvonna Lay	5,000	£5000 committed.
John Furey	5,000	£5000 committed.
Mel Few	5,000	£5000 committed.
Marisa Heath	5,000	£5000 committed.
Mary Angell	5,000	£5000 committed.
Total	30,000	Fully committed as at 12 th Nov 2012

Table 4 – Community Pride spend progress

6.0 ITS programme for 2013/14

6.1 Following the Runnymede Local Committee held on 26th November 2013, the programme of schemes shown in Table 5 below was agreed. Design briefs for all of these projects have been issued to the Design Team for progression.

Project	Budget estimate (£k)	Details
A30 London Road/Christchurch Road junction improvements	20	Feasibility and design only project with a view to construction in 2013/14.
Woburn Hill/Weybridge Road speed limit assessment	15	Following completion of this assessment, it is proposed that any identified modifications are constructed in 2013/14.
Christchurch Road VAS	10	It is proposed that installation of the VAS is carried out in 2013/14.
Byfleet Road bridge warning signs	10	It is proposed that these modifications are completed in 2013/14.
A317 Weybridge level crossing signs	15	It is proposed that implementation is carried out in 2013/14.
Bridge Road/Weir Road junction improvements	10	It is proposed that feasibility and design work is carried out in 2013/14 with a view to delivering identified improvements in 2014/15.
Egham CPZ	10	The Parking Team are intending to carry out this study in 2013/14 subject to the availability of this funding.
Ad-hoc low cost measures	15	It is proposed that this sum is set aside to enable delivery of small items such as responding to requests for new dropped kerbs or signage during the course of the year.
TOTAL	105	

Table 5 – Proposed ITS programme for 2013/14

6.2 This programme does not show any schemes that may be carried forward from 2012/13 programme, and in particular the A30 London Road junction with St Judes Road pedestrian improvements, for which budget has been re-profiled to enable delivery in 2013/14.

- 6.3 These proposals are made with the anticipation that the capital ITS allocation for Runnymede will be £133,285 for 2013/14. The proposed list does not fully utilise the anticipated funding, and so it is further proposed that any underspend is utilised for capital maintenance works (Localised Structural Repairs).

7.0 Proposed Capital Maintenance programme for 2013/14

- 7.1 The proposed capital maintenance programme for 2013/14 is shown in **Annex 1** to this report, and is presented following consultation with Committee Members.
- 7.2 It will be noted that the list of LSR works significantly exceeds the anticipated budget of £133,285. This is intended to allow a degree of flexibility so that any overlap between works commissioned by the Local Committee, and works delivered through the main Surrey Highways capital programme (Project Horizon), can be accommodated. It is also necessary to have contingency plans in place in the event of ITS schemes not being deliverable, and this list is intended to act as a contingency programme, should this prove necessary.
- 7.3 Committee are asked to approve the capital maintenance programme of works shown in Annex 1 for delivery (subject to budgetary constraints).
- 7.4 Committee are asked to approve the delivery of additional capital maintenance works from this list as a contingency plan in the event of any ITS schemes not being deliverable, or there being an underspend of the ITS capital budget.

8.0 FINANCIAL AND VALUE FOR MONEY IMPLICATIONS

- 8.1 Proposed ITS schemes are prioritised to ensure that the maximum public benefit is gained from any funding made available. So far as is practicable, Officer proposals follow the Countywide scheme assessment process (CASEM) and the prioritisation order determined by this.
- 8.2 The Committee Revenue Maintenance budget is used to target the most urgent sites where a specific need arises, to keep up with general maintenance activities that reduce the need for expensive repairs in the future, and to support local priorities. The nature of these works is such that spend may vary slightly from the split as shown in Table 2.

9.0 EQUALITIES AND DIVERSITY IMPLICATIONS

- 9.1 It is an objective of Surrey Highways to treat all users of the public highway equally and with understanding. An Equalities Impact Assessment is undertaken for each Integrated Transport Scheme as part of the design process.

10.0 CRIME AND DISORDER IMPLICATIONS

- 10.1 A well-managed highway network can contribute to reduction in crime and disorder.

11.0 CONCLUSION AND RECOMMENDATIONS

- 11.1 The Committee is asked to note the progress with all schemes and budgets.
- 11.2 The Committee is asked to agree the capital maintenance proposals for 2013/14.
- 11.3 It is recommended that a further Highways Update report is presented at the next Committee meeting.

12.0 REASONS FOR RECOMMENDATIONS

- 12.1 The above recommendations are made to enable progression of all Committee highway-related schemes and works.

13.0 WHAT HAPPENS NEXT

- 13.1 Officers will continue to progress delivery of all schemes and ensure effective use of all budgets.

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BACKGROUND PAPERS: None

Version No. 2 Date: 6 Feb 2013 Time: 12:30 Initials: ADM No of annexes: 1

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Annex 1 to Runnymede Highways Update – February 2013

Proposed 2013/14 Capital Maintenance programme (Localised Structural Repairs)

Priority order		Location		Treatment	Extent of works	Approximate area (m2)	Approximate cost (£)
1	A308	Windsor Road	Egham	Resurface	From Runnymede Roundabout to 2012 SD	1200	33,600
2	D3031	School Road	Addlestone	Resurface	Part	1218	34,104
3	D3148	Claremont Road	Egham	Resurface	Whole length	1501	33,022
4	A308	Egham Bypass	Egham	Resurface	Part Southbound/jctn with Runnymede Roundabout	2850	79,800
5	D3042	Paddocks Way	Chertsey	Resurface	Whole length	891	24,950
6	C128	Hare Hill	Addlestone	Resurface	Part	804	22,512
7	D3194	Trotswork Avenue	Virginia Water	Resurface	Part	660	18,480
8	D3127	Barnway	Englefield Green	Resurface	Whole length	950	26,000
9	A317	St Peters Way roundabout jctn 11	Addlestone	Resurface	Whole length	3700	103,600
						TOTAL	376,068

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**OFFICER REPORT TO LOCAL COMMITTEE
RUNNYMEDE**

**DATA OVERVIEW OF ACADEMIC PROGRESS WITHIN
RUNNYMEDE**

25 FEBRUARY 2013

KEY ISSUE

The purpose of this report is to provide elected members with an overview of education performance across the borough of Runnymede from Early Years to Key Stage 5 in maintained schools/academies for 2011/12.

SUMMARY

The report provides an analysis of performance to include the outcomes of statutory assessments and Ofsted judgements. The report indicates strengths, weaknesses and possible next steps.

This report is for information only.

OFFICER RECOMMENDATIONS

The Local Committee (Runnymede) is asked to:

- * note the content within the report for information purposes.

1 INTRODUCTION AND KEY STAGE RESULTS 2011-12

- 1.1 At the Early Years Foundation Stage, the percentage of children attaining a good level of development by the end of the Reception year in school, indicated that Runnymede was slightly below the Surrey average (70%) but well above the national average (64%). (Full details of the various stages of assessment can be found in **Annex 1**).
- 1.2 At Key Stage 1 the percentages of children attaining Level 2B+ in reading, writing and mathematics were above the national average but just below the Surrey average.
- 1.3 At Key Stage 2 the percentage of children attaining Level 4 in both English and mathematics was above both the Surrey and national averages.
- 1.4 Progress in English at Key Stage 2 was above the Surrey average but was below both the national average and the floor standard (which is the progress pupils make between KS1 and KS2).
- 1.5 Progress in maths at Key Stage 2 was above the Surrey and national averages but below floor standard.
- 1.6 At Key Stage 2, one school in Runnymede fell below all three floor standards as set by the government.
- 1.7 At Key Stage 4, Runnymede schools performed above Surrey and national averages for progress in mathematics; however progress in English was below both averages.
- 1.8 At Key Stage 5, the attainment in Runnymede schools was above both Surrey and national averages.
- 1.9 Overall 84.4% of schools in Runnymede are deemed to be good or outstanding. This is above the Surrey and national averages.
- 1.10 In total 83.9% of pupils attend good or outstanding schools in Runnymede, which is above the Surrey average.

Context in 2011/12 academic year

Runnymede	Number of schools	Number of pupils
Nursery	1	80
Infant	9	1,245
Junior	4	1,157
Primary	11	2,931
Primary phase academies	0	0
Total Primary phase	224	5,333
Secondary	2	2,085
Secondary academies	2	2,751
Total Secondary phase	4	4,836
Special	1	112
Special academies	0	0
Pupil Referral Units	1	1
Total Special	2	113
Total All Schools	31	10,362

Data Source: January 2012 Annual School census

2 ANALYSIS

2.1 Early Years

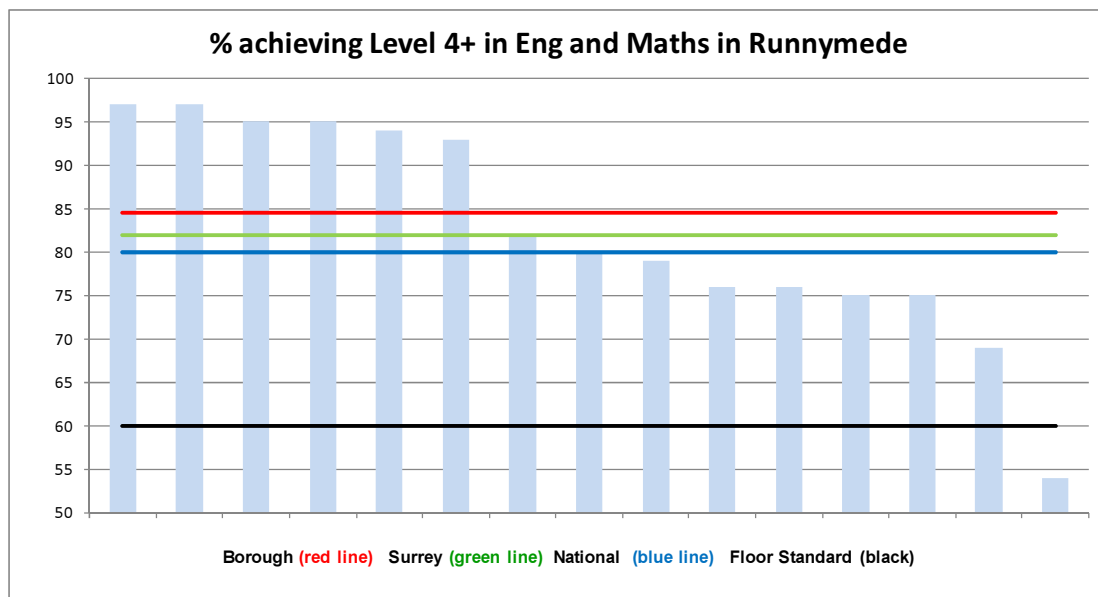
68.3% of pupils in Runnymede achieved more than 78 points (out of a total of 117) including at least 6 points in each of the seven assessment scales of Personal, Social and Emotional Development (PSED) and Communication, Language and Literacy (CLL). Runnymede was ranked 7th amongst the 11 district and borough councils.

2.2 Key Stage 1

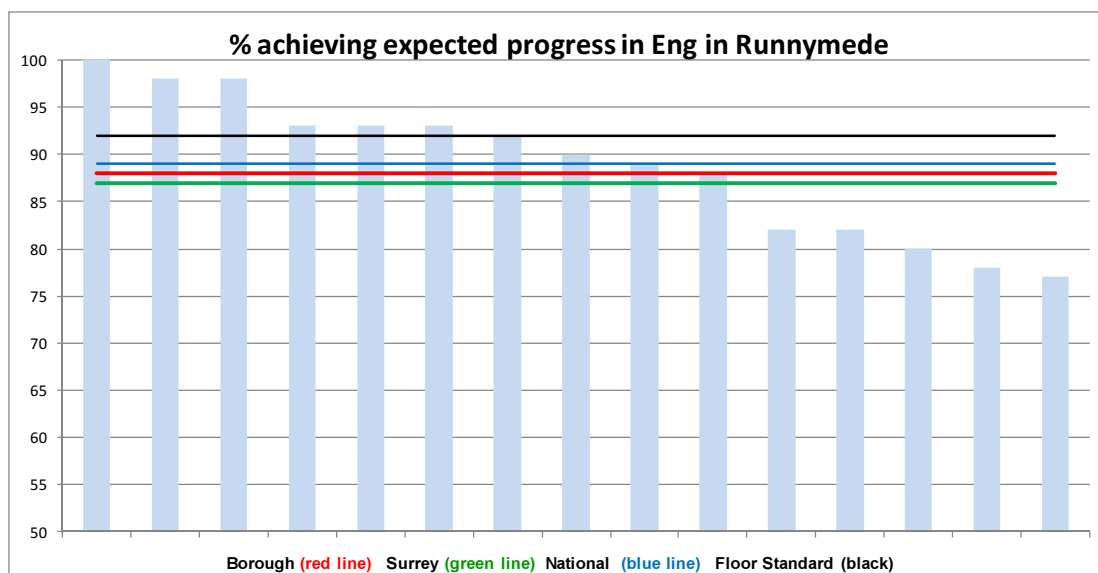
81.6% of pupils in Runnymede achieved Level 2B+ in reading, 69.3% in writing and 79.4% in mathematics, compared with the Surrey average (81.8% reading, 69.5% writing, 82.5% mathematics) and the national average (76% reading, 64% writing, 76% mathematics). Runnymede achieved an average point score of 16.1% compared with 16.4% for Surrey and 15.5% nationally.

2.3 Key Stage 2

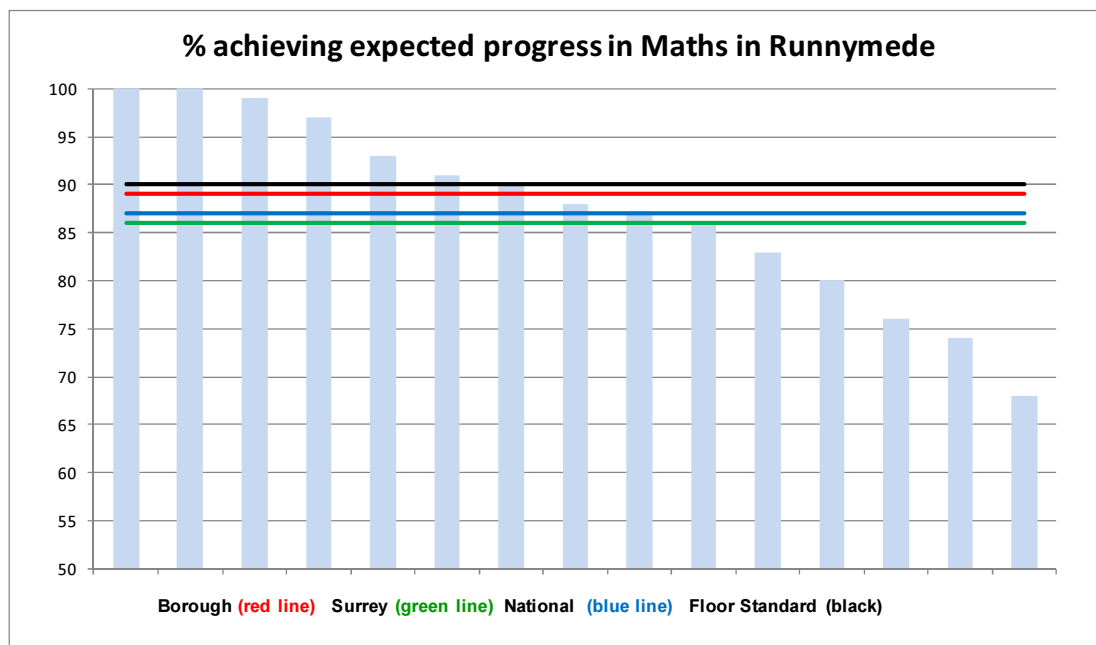
84.5% of pupils in Runnymede achieved Level 4 or above in combined English and mathematics compared to the Surrey average of 82%, the national average of 80% and the floor standard of 60%.



88% of pupils in Runnymede achieved expected progress in English which was just above the Surrey average of 87%, but it was below the national average of 89% and the floor standard of 92%.



89% of pupils in Runnymede achieved the expected progress in mathematics which was higher than the Surrey average (86%) and the national average (87%), but slightly below the floor standard (90%).



A school failing to reach all three thresholds was designated as below the expected floor standards for 2012. One school in Runnymede fell into this category.

2.4 Key Stage 2 - prior attainment

The percentage of pupils in Surrey in the low Key Stage 1 attainment band making at least 2 levels of progress in English was 76% compared with 83% of the national average. Amongst the 15 junior and primary schools in Runnymede, four were below and three were equal to or above the national average. The data for the remaining 8 schools was suppressed and hence unavailable for analysis.

The percentage of pupils in Surrey in the low Key Stage 1 attainment band making at least 2 levels of progress in mathematics was 63% compared with 71% of the national average. Amongst the 15 junior and primary schools in Runnymede, four were below and three were equal to or above the national average. The data of the remaining 8 schools was suppressed and hence unavailable for analysis.

2.5 Key Stage 2 – pupil premium

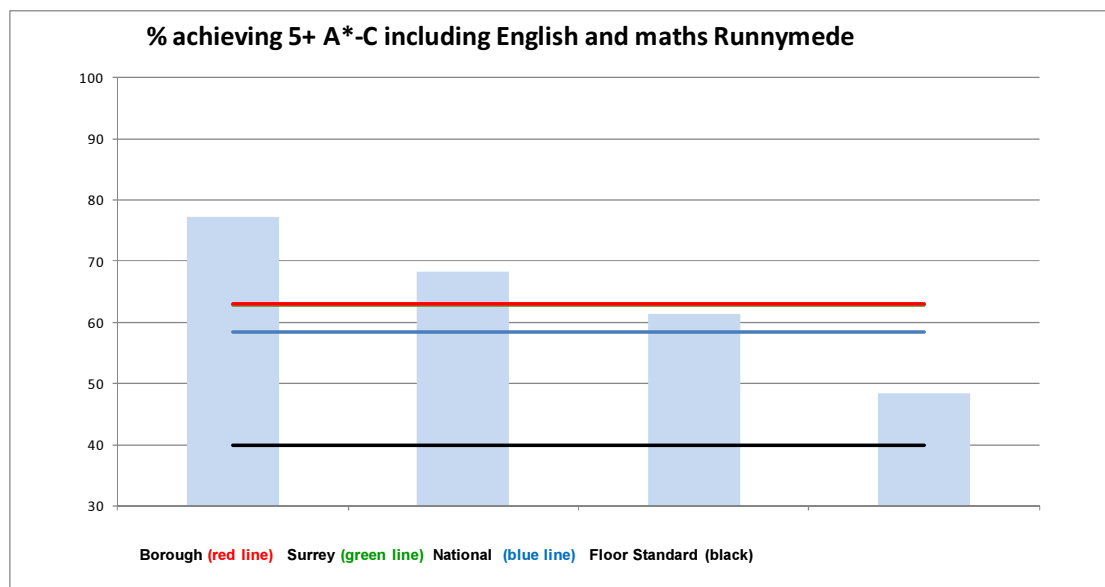
The percentage of disadvantaged pupils in Surrey making at least 2 levels of progress in English was 81% compared with 87% as the national average. It included those pupils who had been eligible for free school

meals during the last six years (FSM6) or those continuously “looked after” for six months. Amongst the 15 junior and primary schools in Runnymede, four were below and six were equal to or above the national average. The data of the remaining five schools was suppressed and hence unavailable for analysis.

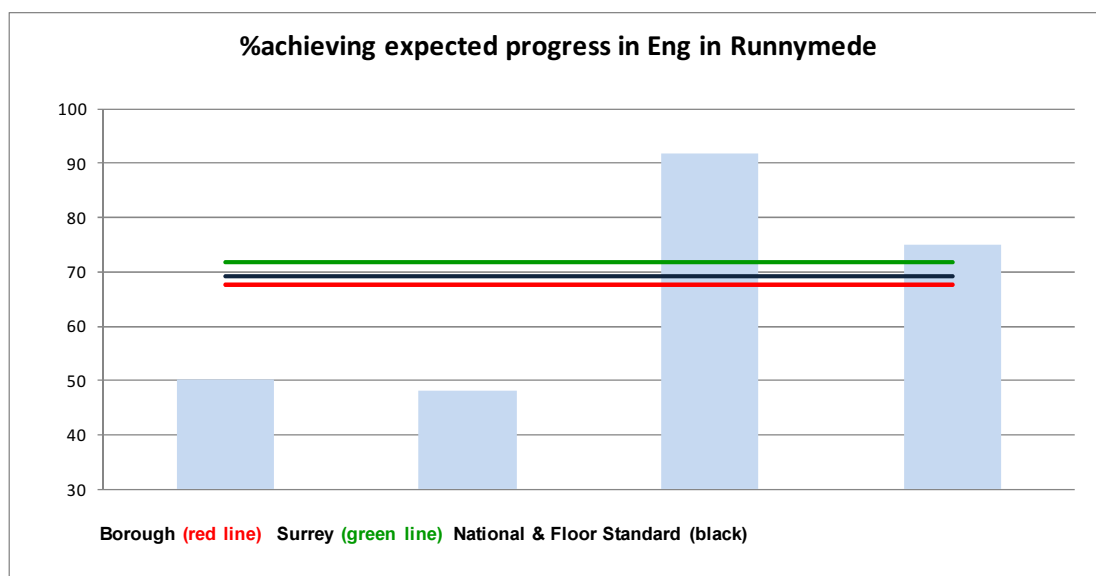
The percentage of disadvantaged pupils in Surrey making at least 2 levels of progress in mathematics was 75% compared with 82% of the national average. It included those pupils who had been eligible for free school meals during the last six years (FSM6) or those continuously looked after for six months. Amongst the 15 junior and primary schools in Runnymede, three were below and seven were equal to or above the national average. The data of the remaining eight schools was suppressed and hence unavailable for analysis.

2.6 Key Stage 4

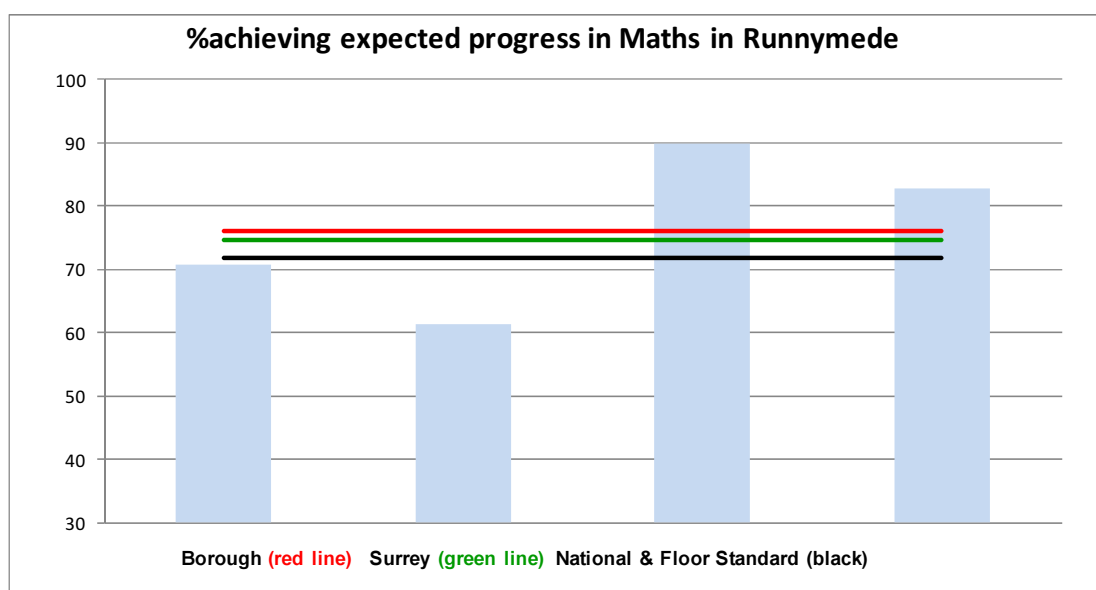
63% of pupils in Runnymede achieved 5 or more GCSEs or equivalent at grades A* to C including English and Mathematics. Runnymede was above the Surrey average of 62.9%, and the national average of 58.4%, as well as the floor standard of 40%.



67.7% of pupils in Runnymede achieved the expected progress in English which was below the Surrey average of 71.8% and below the national and floor standard of 69.1%.



76.2% of pupils in Runnymede achieved the expected progress in mathematics which was above the Surrey average of 74.7% as well as above the national average, and floor standard of 71.8%.



Any school failing to reach all three thresholds is designated as below the expected floor standards for 2012. No school in Runnymede fell into this category.

2.7 Key Stage 4 – prior attainment and progress

The percentage of pupils in Surrey in the low prior attainment band (below level 4 at Key Stage 2) making at least 3 levels of progress in **English** was 46.1% compared with 44.9% of the national average. Amongst the four schools in Runnymede, one was below and three were equal to or above the national average.

The percentage of pupils in Surrey in the low prior attainment band (below level 4 at Key Stage 2) making at least 3 levels of progress in **mathematics** was 31.5% compared with 29.9% of the national average. Amongst the four schools in Runnymede, one was below and three were equal to or above the national average.

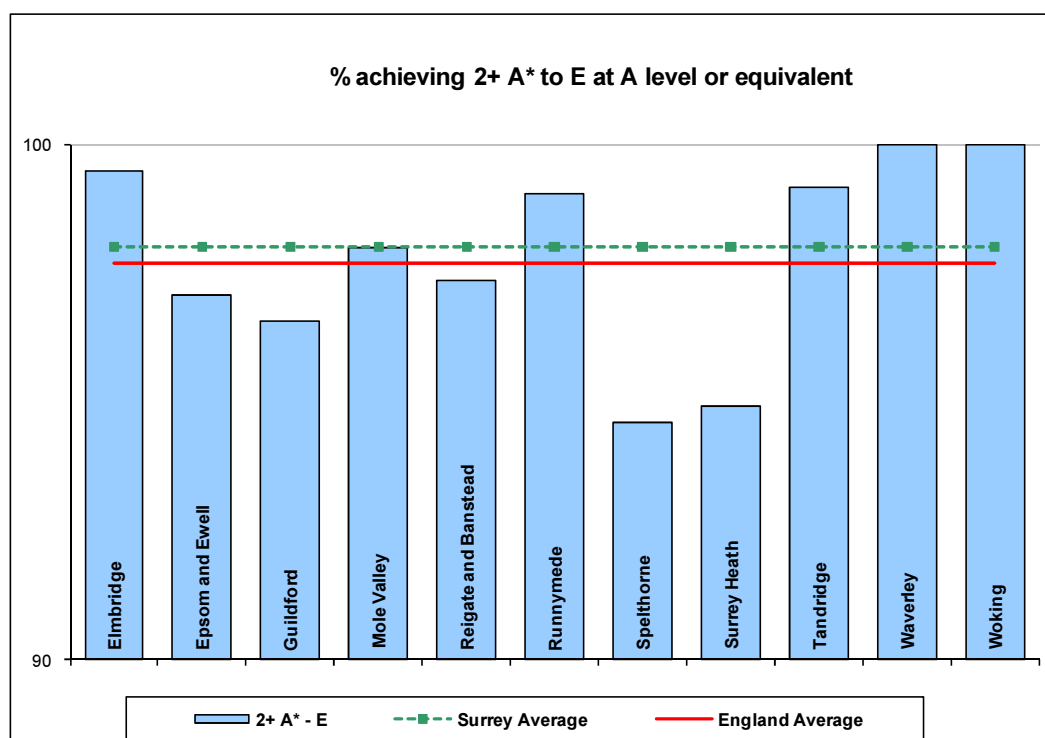
2.8 Key Stage 4 – pupil premium

The percentage of disadvantaged pupils in Surrey making at least 3 levels of progress in **English** was 47.9% compared with 53.8% of the national average. It included those pupils who had been eligible for free school meals during the last six years (FSM6) or those continuously looked after for six months. Amongst the four schools in Runnymede, three were below and one was equal to or above the national average.

The percentage of disadvantaged pupils in Surrey making at least 3 levels of progress in **mathematics** was 50.7% compared with 51.5% of the national average. It included those pupils who had been eligible for free school meals during the last six years (FSM6) or those continuously looked after for six months. Amongst the four schools in Runnymede, two were below and two were equal to or above the national average.

2.9 Key Stage 5

99% of the pupils in Runnymede achieved 2 or more A level or equivalent at grades A* to E. Schools in Runnymede performed above the Surrey average of 98% and above the national average of 97.7%.



2.10 Ofsted

(NYI =Not yet inspected)

Overall effectiveness by the 4 judgements

Runnymede	1	2	3	4	NYI	Total
Nursery	0	1	0	0	0	1
Primary	4	16	3	1	0	24
Secondary	0	3	0	1	0	4
Special	0	2	0	0	0	2
PRU	0	1	0	0	0	1
Grand Total	4	23	3	2	0	32

Surrey

	1	2	3	4	NYI	Total
Nursery	1	3	0	0	0	4
Primary	75	148	61	14	1	299
Secondary	14	24	14	1	0	53
Special	11	9	3	0	0	23
PRU	3	6	1	1	0	11
Grand Total	104	190	79	16	1	390

England

	1	2	3	4	Grand Total
Nursery	229	171	19	1	420
Primary	2964	8478	4795	406	16643
Secondary	798	1237	933	107	3075
Special	385	456	171	19	1031
PRU	66	192	106	15	379
Grand Total	4442	10534	6024	548	21548

% schools deemed good or outstanding**% schools deemed good or outstanding**

	Runnymede	Surrey	England
Nursery	100.0%	100.0%	95.2%
Primary	83.3%	74.6%	68.7%
Secondary	75.0%	71.7%	66.2%
Special	100.0%	87.0%	81.6%
PRU	100.0%	81.8%	68.1%
Grand Total	84.4%	75.4%	69.5%

% pupils attending good or outstanding schools**% pupils attending good or outstanding schools**

	Runnymede	Surrey
Nursery	100.0%	100.0%
Primary	80.7%	71.9%
Secondary	86.4%	76.7%
Special	100.0%	87.9%
Total	83.9%	74.2%

3 CONCLUSION AND RECOMMENDATIONS

Performance at Early Years, Key Stage 1 and Key Stage 2 continues to be good. However further improvement in reaching the expected floor standards for progress in English and mathematics continues to be a focus for Primary Schools.

Five primary schools are currently graded as overall effectiveness of 3 or 4. These schools continue to be supported and challenged by the local authority to ensure that they secure a good judgement at their next Ofsted inspection.

3.1 The school currently graded 4 by Ofsted continues to receive a very high level of support to help it improve rapidly.

3.2 The county council aims to:

Focus on continuing to close the attainment gap between the highest performing pupils and the lowest performing pupils.

Work with all agencies to provide support around a school e.g. health, housing, children's services, so that schools in more deprived areas are supported effectively.

Introduce a new School Improvement Service which utilises the best available experts to support schools to ensure all schools are good or better by 2017 and all pupils achieve their best potential.

3.3 In secondary schools, Surrey County Council is working to close the gap in achievement between students eligible for the pupil premium and all other students and focus on leadership expertise with schools to ensure that schools are well led and managed.

4 REASONS FOR RECOMMENDATIONS

4.1 The recommendations are to inform Local Committee members of the planned support being provided to schools in the borough of Runnymede.

The Runnymede Local Committee is invited to receive further updates as desired.

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BACKGROUND PAPERS:

Annex 1 – Technical notes

Early Years

- Children are normally aged five when they are assessed, although a minority may be slightly younger or older.
- The Foundation Stage Profile is based on teacher assessments completed in the summer term 2012.

Key Stage 1

- Children are normally aged seven when they are assessed, although a minority may be slightly younger or older.
- Whilst the expected level is Level 2+, the Department for Education recommend that children reach Level 2B or higher at key stage 1 to have the best chance of gaining Level 4+ at key stage 2.

Key Stage 2

- Children are normally aged eleven when they are assessed, although a minority may be slightly younger or older.
- Please note that the expected progress methodology changed in 2011 and 2012. The information here is based on 2012 methodology but care is required if making direct comparisons to progress measures published in previous years.
- The English Level is calculated differently this year so caution is required when making comparisons to previous years. The English figures are based on Writing TA figures and Reading Test levels.

Key Stage 4

- The key stage 4 information is a summary of the GCSE and equivalent results for pupils at the end of key stage 4 in state-funded schools (mainstream schools, special schools and academies) in the 2011/12 academic year. The results in the graphs have been taken from the provisional data from Educational Performance Analysis System (EPAS) online.
- Expected levels of progress in English and mathematics are based on pupils making at least three levels between key stage 2 and key stage 4.

Key Stage 5

- The key stage 5 information is a summary of the A level and equivalent results for pupils at the end of key stage 5 in state-funded schools (sixth form only) in the 2011/12 academic year. The results in the graph have been taken from the provisional data from Educational Performance Analysis System (EPAS) online.

Ofsted

- Data covers all inspections in Surrey (and in each Borough/District) to 13 December 2012 which is all inspections to the end of the autumn term 2012. The national data is to 31 August 2012.

List of data sources

Early Years

- The information is based on Teacher Assessment reported on Keypas. National figures were provided in the Department for Education Statistical First Release.

Key Stage 1

- The information is based on Teacher Assessments reported on Keypas in January 2013. National figures were provided in the Department for Education Statistical First Release 21_2012

Key Stage 2

- The information has been calculated from the revised pupil level results issued by the Department for Education and the Statistical First Release, which was published on 13th December 2012.

Key Stage 4

- The information is based on provisional results in Educational Performance Analysis System (EPAS).

Key Stage 5

- The information is based on provisional results in Educational Performance Analysis System (EPAS).

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**OFFICER REPORT TO LOCAL COMMITTEE
RUNNYMEDE**

Youth: Local Prevention Commissioning 2013-15

25 February 2013

PROCUREMENT STANDING ORDERS

It is important that members comply with our procurement standing orders whenever they are involved in any decisions relating to the award of contracts for goods or services:

- To make sure we spend public money legally and to protect us from undue criticism or allegation of wrongdoing.
- To secure value for money in the way we spend money, so that we offer best value for services to the public.
- To generate market competition through transparent, fair and consistent ways of working.
- To support supplier diversity, sustainability objectives, and an appropriate approach to equality.

KEY ISSUE

This is a report from the Youth Task Group for Runnymede. Services for Young People is presently in the process of supporting the Youth Task Group to re-commission the Local Prevention Framework and its associated elements for the period September 2013-15.

The Local Committee is asked to agree the local specification for Runnymede.

SUMMARY

The Local Prevention Framework has some proposed improvements following the first year of the commission countywide. These changes are outlined in this report.

1. The Youth Task Group was set up by the Local Committee for the purposes of providing local delegation for the Local Prevention Framework. The Task Group

has identified key priorities for Runnymede to prevent young people becoming Not in Education, Employment or Training (NEET). This report brings forward recommendations from the Task Group on how the local commissioning resource should be targeted.

2. The recommendations focus on key geographical neighbourhoods and community priorities. However the Task Group agreed that there should be borough-wide access to any commissioned services. Following a workshop the Task Group discussed and agreed key risk factors for Runnymede and these were used to produce a local specification for the Local Prevention Framework for 2013-15. See **Annexe A**
3. Following agreement of the Local Committee, proposals for work to address the identified priority areas and risk factors will be sought from local providers. The Commissioning and Development team will create a short-list of bids for consideration of the Task Group. The Task Group will then consider a shortlist before final proposals for award of grant(s) are brought to the Local Committee. The commissioned services would then commence on 1 September 2013.

OFFICER RECOMMENDATIONS

The Local Committee (Runnymede) is asked to:

- a) Approve the allocation of £20,000 to Personalised Prevention Budgets (see 1.3a for details).
- b) Approve the local needs specification (**Annexe A**) to be considered by providers focusing on the identified needs of Runnymede and the geographical neighbourhoods prioritised by the Youth Task Group.

1.0 INTRODUCTION AND BACKGROUND

The Local Prevention Framework is a commission aimed to reduce risk factors and increase protective factors for young people who are identified as being most at risk of becoming Not in Education, Employment or Training (NEET). The Local Prevention Framework is intended to commission opportunities for young people in school years 8-11, delivered outside of core school hours and external of SCC youth centres, all year round.

- 1.1 The Local Prevention Framework has been in place across Runnymede for the last 8 months. This service is currently delivered in-house by the Youth Support Service in partnership with Surrey Outdoor Learning and Development (SOLD).
- 1.2 Following the first year of the Local Prevention Framework, the Commissioning and Development team conducted a review of the procurement process involved in commissioning the Local Prevention Framework. The results of this were reported to the Education Select Committee on 29 November 2012.
- 1.3 Several improvements to the Local Prevention Framework were proposed. These include:
 - a) The inclusion of a Personal Prevention Budget. This fund is to provide funding through the Youth Support Service to young people who are NEET or at risk of becoming NEET to support them to participate in Education, Employment or Training. This is through the local purchase of items or services to support the individual. No funds will be provided directly to the young person, but spent by the Youth Support Service Team Manager on the individual's behalf. This will be allocated by the Local Committee from the Local Prevention Framework funding to the Youth Support Service.
 - b) To allow groups of young people (two or more) to apply through a recognised body for funding through the Universal Prevention Grants process to support projects or activities.
 - c) The retention of the Risk of NEET Indicators (RONI), but to move away from a specified list produced annually. This is to allow providers and all services engaged with Services for Young People and beyond to identify young people who exhibit these risk factors locally, rather than centrally. It is hoped that this will enable a more localised service and remove any perceived restrictions a central list could create. RONI lists will still be generated for the purposes of the year 11-12 transition programme.

RONI risk factors are (not exhaustive list):

- a. School attendance less than 60%
 - b. Excluded from school
 - c. Statement of Special Educational Needs, school action or school action plus
 - d. Living in an area with increased crime or anti-social behaviour
 - e. Engaged in anti-social behaviour
 - f. Poverty in the neighbourhood or household affected by multiple-deprivation
 - g. Family disruption, ineffective parenting
 - h. Young Carer
 - i. Young parent
- d) The purpose of Neighbourhood Prevention is to solely focus on those at risk of becoming NEET young people from 1 September 2013 in school years 8 to 11. The Local Prevention Framework no longer targets young people in the criminal justice system.
- e) That the Local Prevention Framework should be awarded in the form of a Procurement Grant, rather than a contract as at present. This provides more freedom to local potential providers through less bureaucracy.
- f) Change the name of the Local Prevention Framework award to Neighbourhood Prevention Grants.
- g) The Neighbourhood Prevention Grant be awarded for two years from 1 September 2013. This is to allow providers more time to develop relations with local networks and young people locally.
- h) Previously, interested providers were required to bid for 100%, 50% or 33% of the available funds. From 1 September 2013 providers will be free to bid for any amount above £5,000 (under £5,000 to be met from Universal Prevention Grants (Youth Small Grants)). This should allow smaller organisations to bid for work from the Local Committee.
- 1.4 The amount allocated to each of the eleven Borough and Districts is reviewed each commissioning cycle and is based on the needs of each area based on current NEET and RONI cohorts. There is an adjustment for the number of youth centres to compensate boroughs or districts with fewer youth centres. For 2013-15 Runnymede has been allocated £114,000.
- 1.5 The borough's allocation for Universal Prevention Grants remains the same at £16,000.

2.0 ANALYSIS

- 2.1 Services for Young People's strategic objective is 100 % participation in Employment, Training and Education. The Local Prevention Framework

contributes to this by reducing risk factors that may lead to a young person becoming NEET.

- 2.2 Key characteristics of the NEET cohort in Runnymede are the higher than average proportions of young people who had School Action Plus Plans when in school (29% compared to 22%) and who are female (51% compared to 44%).
- 2.3 Egham Hythe/Pooley Green, Englefield Green West and Chertsey St. Ann's wards each had over 20 young people that were NEET during 2011/12. Egham Hythe also has the highest number of RONI young people, whilst areas within Englefield Green West and Chertsey St. Ann's are relatively deprived in comparison to Surrey as a whole.
- 2.4 Just over three quarters of young people who have been identified as at risk of becoming NEET in Runnymede have some form of learning difficulty or disability.
- 2.5 19 young people from the 'RONI' cohort had less than 60% attendance during the last academic year.
- 2.6 Runnymede's 10-19 year old population is: 9,608 (7.1% of Surrey's 10-19 year old population).
- 2.7

	Characteristic	NEET Young People in Runnymede	% NEET Young People in Runnymede	NEET Young People in Surrey	% NEET Young People in Surrey	Difference between Runnymede and Surrey
Known vulnerable groups	Looked After Children	4	2.3%	53	2.6%	-0.3%
	Young Offenders	14	8.1%	128	6.3%	1.8%
	Teenage parents or pregnant	23	13.3%	204	10.0%	3.3%
LDD Status	Statemented	20	11.6%	248	12.1%	-0.6%
	School Action Plus	50	28.9%	451	22.1%	6.8%
	School Action	26	15.0%	331	16.2%	-1.2%
	LDD Not Statemented	2	1.2%	19	0.9%	0.2%
Year Group when NEET	No LDD	75	43.4%	993	48.6%	-5.3%
	12	56	32.4%	641	31.4%	1.0%
	13	71	41.0%	767	37.6%	3.5%
	14	46	26.6%	634	31.0%	-4.5%
Gender	Female	88	50.9%	907	44.4%	6.4%
	Male	85	49.1%	1135	55.6%	-6.4%
NEET Period	0-12 Weeks	41	23.7%	499	24.4%	-0.7%
	104+ Weeks	2	1.2%	59	2.9%	-1.7%
	13-25 Weeks	50	28.9%	559	27.4%	1.5%
	26-38 Weeks	32	18.5%	361	17.7%	0.8%
	39-51 Weeks	23	13.3%	258	12.6%	0.7%
	52-103 Weeks	25	14.5%	306	15.0%	-0.5%
	Total NEET	173		2042		

3.0 CONSULTATION

- 3.1 The Local Committee Task Group met on the 30 January 2013 to consider the needs of the borough and to set the needs assessment and spec for Runnymede.
- 3.3 Local Committee Chairmen were consulted on the 22 January 2013. Consultation will be ongoing throughout the procurement process.
- 3.4 The proposed improvements to the Local Prevention Framework were considered and supported by the Education Select Committee on the 29 November 2012.

4.0 FINANCIAL AND VALUE FOR MONEY IMPLICATIONS

- 4.1 It is anticipated local commissioning will offer better value for money in that the outcomes commissioned and work delivered will be more closely aligned to local need.
- 4.2 The Local Prevention budget for 2013/14 has already partially been allocated by the Local Committee to extend the present providers contract to 31 August 2013. £42,500 has been allocated to the Youth Support Service as agreed by the Local Committee on the 17 September 2012.
- 4.3 The remainder (£71,500) will be allocated for the period 1 September 2013-14 and a further £114,000 for the period 1 September 2014-15. Subject to Cabinet and Full Council budget decisions in 2013-14 and 2014-15. Any reductions in the 2014-15 will be passed on to the providers. This will be made clear to all providers at the bidding stage and award stage.

5.0 EQUALITIES AND DIVERSITY IMPLICATIONS

- 5.1 The devolved commissioning budget is likely to be targeted to groups who are vulnerable or at risk.

6.0 CRIME AND DISORDER IMPLICATIONS

- 6.1 The purpose of Local Prevention is to prevent young people from becoming not in education, employment or training (NEET), evidence shows that young people who are fully participating are less likely to commit crime.

7.0 CONCLUSIONS

- 7.1 In response to feedback and the Education Select Committee report, officers recommend amendments to the Local Prevention Framework. The aim of the 3 strands of the Local Prevention Framework (Universal Prevention Grants, Neighbourhood Prevention Grants, and Personal Prevention Budgets) is to promote 100% Participation. The local specification has been developed in consultation with the Youth Task Group to ensure that it is tailored to meet local needs.

The Local Committee is asked to:

- a) Approve the allocation of £20,000 to Personalised Prevention Budgets.
- b) Approve the local Runnymede needs specification (Annex A) to be considered by providers focusing on the identified needs of Runnymede and the geographical neighbourhoods prioritised by the Youth Task Group.

8.0 REASONS FOR RECOMMENDATIONS

8.1 These recommendations will:

- a) Support the councils priority to achieve 100 % participation for young people aged 16 to 19 to be in education, training or employment.
- b) Increase the delivery of youth work locally.
- c) Increase the access of the Local Prevention Framework to small voluntary organisations.
- d) Speed up the process for awarding Local Prevention Grants (Small Grants).
- e) Increase the access of the Local Prevention Framework through the use of a grants based commissioning process.

9.0 WHAT HAPPENS NEXT

- 9.1 The next step will be for officers to develop a prospectus which will provide those organisations who wish to bid the necessary local information.
- 9.2 Officers will invite organisations to bid and those bids will be short-listed by the Commissioning and Development Team.
- 9.3 A mini competition will take place where the short-listed providers will present their proposals to the Youth Task Group.
- 9.4 A recommendation on the awarding of grant(s) will be brought to the next meeting of the Local Committee for approval.
- 9.5 It is anticipated that the new provider(s) will be in place for 1 September 2013.

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BACKGROUND PAPERS: N/A

Version No. 3 Date: 12.2.13 Time: 13:00 Initials: No of annexes: 1

Runnymede - Local Service Specification
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The priority for the Neighbourhood Prevention Grant in Runnymede is to prevent young people from becoming NEET by supporting young people in years 8-11 to reduce their risk factors and increase protective factors for those who are identified as being most at risk of becoming NEET.

Prevention activities should be co-produced with young people and delivered in the local community. Preventative services must demonstrate high-quality delivery and a focus on meeting the individual needs of young people identified as being at Risk of NEET (RONI). There were 173 young people NEET in Runnymede and 269 identified as at risk of NEET (RONI's) in 2011/12.

Definitions:

- **NEET** young people are those who are '**Not in Education, Employment or Training**'. They are in year groups 12-14 (aged 16-19) and have had at least one period when they were out of education or work during the 2011-2012 Academic Year (Sept 2011 - Aug 2012);
- **RONI** young people are those who have been identified as '**At Risk**' of becoming NEET when they leave school (aka **RONI**) are in year groups 8-11. These young people have been identified by Services for Young People in collaboration with schools. They will exhibit a number of NEET indicators, such as being Looked After or a Child in Need, involvement with crime or anti-social behaviour, low school attendance or fixed term exclusions, or having a learning difficulty or disability.

Key local services/commissions.

There are three key strands to Services for Young People. Providers will be expected to link between these commissions:

- **Centre Based Youth Work** – Delivers universal and targeted provision to all young people. Also works with the RONI cohort.
- **Youth Support Service** – A one-to-one case management service supporting young people who are NEET, in the Youth Justice System, Child in Need and homelessness.
- **Neighbourhood Prevention Grant** – Providing preventative services to RONI young people.

Key characteristics for the Neighbourhood Prevention Grant.

Neighbourhood Prevention activity must take place outside the school day and be delivered from premises other than the Youth Centres above. Initial contact can be made in schools.

Based on the knowledge of local need the Runnymede Task Group have identified the following neighbourhoods are some that should be targeted areas for the delivery of prevention projects. Providers must deliver from one or more of these priority areas of Runnymede:

- Pooley Green
- Middlesex Court, Surrey Towers, Green Lane
- Englefield Green West Ward
- Addlestone
- Chertsey – Gogmore Farm Park
- Heathervale Rec
- Egham – Ripley Springs

The Task Group has identified the following specific needs or barriers to Participation in Education, Training or Employment (PETE) in Runnymede for which bids are invited support:

- Support for young people with who do not have a statement of educational needs, but exhibit learning disabilities or difficulties, to anticipate their needs moving forward towards PETE.
- Support for young people around employability through innovative ways of engaging and encouraging young people to attain level 2 Maths, English and ICT (core skills).
- Support for young people with mental health needs, including social skills and self esteem, as well as motivation and low aspirations.
- Enterprise opportunities and support prior to year 12 to develop their own business and enterprise skills. This could include work experience opportunities.
- Support for teenage parents (mums and dads) to remain in education pre 16.
- Young people need highly developed role models, and mentoring opportunities to support them to make a successful transition post 16.
- Support for young people where substance misuse is impacting on their future employability and resilience to remain in mainstream education.
- Support for young people to develop employability skills and experiences to prepare young people for future work or education.

The Runnymede Task Group has identified a need for projects, which fulfil the following key criteria:

- Projects must demonstrate a strategy for engaging young people.
- Projects must work alongside the Supported Families Programme, Youth Support Service, Surrey Police, and create links with Youth Centres.
- Projects must deliver during the school holidays, weekends and evenings to young people in addition to term-time out of school hours.
- Providers should form strong links with local schools and existing alternative provision education provision, including non-statutory education services. Projects should have links with Education Welfare Officers and police truancy patrols.
- Projects should not duplicate existing provision within the Runnymede area and should enhance or add value to existing services.
- Provision should be developed in one or more of the key priority areas. Projects should have capacity for borough wide referrals, to ensure any young person in Runnymede can access the provider's service(s).
- Bids should demonstrate how providers are going to promote their services and engage with young people. Use of alternative media to communicate with young people is desirable.

Bids will be scored by their ability to meet the above needs and deliver in the target areas against the criteria in section 4.6 of the Prospectus.

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**OFFICER REPORT TO LOCAL COMMITTEE
RUNNYMEDE**

YOUTH SMALL GRANTS BIDS

25 February 2013

KEY ISSUE:

To consider the applications received for the Small Grants Allocation.

SUMMARY:

As part of the transformation of the Services for Young People, the Committee has been allocated a Youth Small Grants fund to deploy for the year 2012/13. The Committee is being asked to approve the Officer recommendations in sections 2.2 of this report on the award of funding.

OFFICER RECOMMENDATIONS:

The Local Committee (Runnymede) is asked to approve the Officer recommendations in sections 2.3 of this report on the award of funding.

1. INTRODUCTION

1.1 On 10th October 2011, the Committee noted that as of 1st April 2012, it would have £15,000 available to support small voluntary youth organisations with grants of £500 to £5,000.

1.2 On 26 November 2012 the local committee approved funding for Small Grant bids worth £1,767. So far £10,380 has been awarded and therefore £4620 remains of the original allocation for 2012/13.

1.3 As funds remained, funding was advertised and organisations were able to submit bids since 23rd July 2012 by emailing an application form or via the Surrey County Council website, www.surreycc.gov.uk/smallgrants. For the second round of applications the eligibility criteria has been further emphasised:

- The application must be for an not for profit organization with a turnover of less that £100,000 per annum
- Bidding organisation should not have existing contracts with Surrey County Council Services for Young People
- Funding would enable direct work with Surrey young people aged 10-19 and is not for large capital funding that does not enable direct activity (e.g. fixing roofs, installing loos etc.)

2. BIDS RECEIVED

2.1 All eligible bids received are attached in **Annex A**.

2.2 The Local Committee is asked to determine how remaining funding should be allocated to the received bids shown in Annex A.

2.3 The Officer recommendation is that all remaining funding is allocated to the bids received. Our guideline recommendations based on officer assessments is to award:

- a) £1000 to Boxing Inclusion Zone (BIZ) towards core revenue costs;
- b) £1000 to 1st Chertsey Scout Group towards replacement of their mini-bus;
- c) £500 to 1st/4th Addlestone(St Paul's)Scout Group towards Camping Equipment;
- d) £1120 to All Saints' Church Parochial Church Council towards a Youth Worker;
- e) £1000 to Addlestone Youth Committee towards their Music Project;
- f) not to make an award to Heathervale Baptist Church's Youth Group relaunch, as this organisation has already been awarded £1767 in Small Grants in 2012/13;
- g) not to award to British Dyslexia Association Summer School as this organisation has a turnover of more than £100,000 and therefore does not meet the agreed core criteria for the award of Small Grants.

3. CONSULTATIONS

3.1 The Services for Young People *Fit for the Future* transformation programme has been subject to wide ranging consultation with groups of young people, staff, and partner agencies. Members have been consulted through the County Council's PVR Member Reference Group.

3.2 Local Committee Chairmen's views were sought on the Youth Small Grants process on 31st January 2012.

3.3 The Local Committee approved the process for approving Small Grants on 20 February 2012.

4. FINANCIAL IMPLICATIONS

4.1 It is anticipated local commissioning will offer better value for money in that the outcomes commissioned will be more closely aligned to local need.

5. EQUALITIES IMPLICATIONS

5.1 The devolved commissioning budget is likely to be targeted on groups who are vulnerable or at risk.

6. CONCLUSION AND REASONS FOR RECOMMENDATIONS

6.1 The Committee is being asked to approve the officer recommendations on awarding Small Grants in paragraph 2.2 of this report.

7. WHAT HAPPENS NEXT

7.1 Surrey County Council is no longer accepting applications for this year's round of Youth Small Grants.

7.2 The Small Grant scheme is currently being reviewed.

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BACKGROUND PAPERS:	Services for young people – briefing for elected members (issued May 2011)

Version No.

Date:

Time:

Initials:

No of annexes:

Item 13 ANNEX A

Runnymede Local Committee Report 25/02/13

Summary – Bids for consideration

Bid no	Organisation Bidding	Title of Bid	Amount requested
1	Boxing Inclusion Zone (BIZ)	BIZ Core Revenue Costs	£4,000.00
2	1st Chertsey Scout Group	Replacement of 17 Seater minibus	£5,000.00
3	1st/4th Addlestone(St Paul's)Scout Group	Camping Equipment	£500.00
4	All Saints' Church Parochial Church Council	All Saints' New Haw Youth Worker	£5,000.00
5	Addlestone Youth Committee	Music Project	£1000.00
6	Heathervale Baptist Church	Youth Group relaunch	£1,281.42
7	British Dyslexia Association	Summer School for Children with Specific Learning Difficulties	£2,500.00
		Total	£19281.42
		Total budget available	£4620

Bid 1

Project details	Help Notes												
Q1 Project title: BIZ Core Revenue Costs	Full title of specific project												
Q2 Specific neighbourhood or area: Runnymede & neighbouring boroughs but mainly Addlestone (31%); Chertsey (41%); % Egham (12%)													
Q3. Borough: Runnymede													
Q4 How many young people will your project be working with? <table style="margin-left: 20px;"> <thead> <tr> <th>Ages</th> <th>Males</th> <th>Females</th> </tr> </thead> <tbody> <tr> <td>10-12</td> <td>36</td> <td>30</td> </tr> <tr> <td>13-17</td> <td>20</td> <td>9</td> </tr> <tr> <td>18-19</td> <td>7</td> <td>3</td> </tr> </tbody> </table> <p>These are the numbers of young people who use the gym & participate in non-contact/beginners boxing classes mainly on a Tuesday evening. In addition to the above, there are 40 male members of the Runnymede Police Community Boxing Club of which 25 train regularly at the BIZ on Mon/Weds evenings & Saturday morning.</p>	Ages	Males	Females	10-12	36	30	13-17	20	9	18-19	7	3	Include numbers of those who will be participating in the project.
Ages	Males	Females											
10-12	36	30											
13-17	20	9											
18-19	7	3											
Bidder details													
Q5 Name of the organisation carrying out the project and organisation type: Boxing Inclusion Zone (BIZ) in Runnymede Voluntary group													

Q6 Does the organisation have a turnover of £100,000 or less: Yes

What are you seeking funding for ?

Q8 Description of the project. What difference will this make?

Project is to cover core revenue costs for FY 2012/13: i) rent; ii) club insurance and iii) mini bus insurance

The BIZ has sufficient revenue funds to cover due rent of £6,000 to SCC & on-going costs for the current FY. We need to raise £6,000 to cover rent & insurance for FY 12/13 due April 2013. The remaining monies from fees goes towards on going revenue cost such as phone, maintenance etc. All equipment purchased has been through grants.

The BIZ's mini bus is fully owned & used by many local youth groups & by the BIZ to: 1) transport boxers to events & off-site training & 2) bus youth groups from local youth clubs & areas such as Pooley Green. We are able to cover routine service & maintenance costs & road tax but need insurance covered to keep the vehicle on the road.

What will be done?

Q9 When will the project be:

a) started: 04/12 b) completed: **04/12**

The dates you expect your project to begin and finish.

Financial Questions

Q10 When will you need the funds? 04/12

The date when you will require the funds.

Q11 What is the total cost of the project? £8,000

The total cost of the project.

Q12 Amount applying for i.e. How much of the total cost would you like from the Local Committee? Please include estimate/breakdown of this part.

£4,000 = £2,000 rent; £1,000 club insurance & £1,000 mini bus insurance.

If you have a quote, please attach it to the form.

Q13 Where is the rest coming from? £2,000 for rent from Sported remainder from revenue income

Is it promised already, or still to be found? Promised/granted due March 2013

Names and amounts from other funders

Q14 Have you applied for this funding from any other part of Surrey County Council? Please give details:

No

Q15 Are you currently in receipt of any grant or contract funding from Surrey County Council? Please give details:

No

Q16 Has the organisation responsible for the project received any Local Committee funding for this or any other purpose in the past? Please give details:

i) March 2010 £4,400 for gym equipment & refurbishment

- ii) March 2011 £3,000 Pooley Green Busing-In Project (Y Lay)
- iii) March 2011 £8,450 Toilets & Showers Refurbishment.

Q17 If this project will need funding in future, how will the costs be met? (Costs may be included e.g. maintenance, replenishment, breakdown, repair, support)
 SCC funding will allow one year to build up funds for these core costs in FY 13/14; £1,000 already promised from Sported towards rent as part of 3-year funding agreement.

Bid 2

Project details **Help Notes**

Q1 Project title: Replacement of 17 Seater minibus

Q2 Specific neighbourhood or area: Chertsey

Q3. Borough: Runneymede

Q4 How many young people will your project be working with?

Ages	Males	Females
10-12	30	6
13-17	25	3
18-19	2	

Bidder details

Q5 Name of the organisation carrying out the project and organisation type:
 Scout Group / 1st Chertsey Scout Group

Q6 Does the organisation have a turnover of £100,000 or less: Yes

What are you seeking funding for ?

Q8 Description of the project. What difference will this make? What will be done?
 Every week, our Scout Group brings fun and adventure to over 100 young people from Chertsey and the surrounding area. We do this through the provision of exciting and adventurous activities with progressive training based on the core values of the Scout Promise and Law guided by adult leadership. In order to do this we urgently need to replace our 12 year old mini-bus. Hardly a week goes by when our young people, or indeed those from other Scout Groups across the Borough, along with local church groups, and even the hockey club and cricket club rely on our vulnerable bus to enable them to get out taking part in team sports and activities which help them to grow into responsible citizens, thereby having a positive impact on their local communities.

Q9 When will the project be: The dates you expect your project to begin and finish.
 a) started: October 2012 b) completed: **May 2013**

Financial Questions

Q10 When will you need the funds? May 2013 The date when you will require the funds.

Q11 What is the total cost of the project? 15,000 - 20,000	The total cost of the project.
Q12 Amount applying for i.e. How much of the total cost would you like from the Local Committee? Please include estimate/breakdown of this part. £5000 towards the purchase price of £15,000 - £20,000 what age of minibus we purchase will depend on the amount raised by May 2013	If you have a quote, please attach it to the form.
Q13 Where is the rest coming from? We are currently Fundraising at present & applying for grants. Is it promised already, or still to be found? We have £2500 raised so far from fundraising events	Names and amounts from other funders
Q14 Have you applied for this funding from any other part of Surrey County Council? Please give details: No	Please give names of the department, and dates applied.
Q15 Are you currently in receipt of any grant or contract funding from Surrey County Council? Please give details: No	Please include even if not for this particular project.
Q16 Has the organisation responsible for the project received any Local Committee funding for this or any other purpose in the past? Please give details: No	Include project purpose, dates and amounts.
Q17 If this project will need funding in future, how will the costs be met? (Costs may be included e.g. maintenance, replenishment, breakdown, repair, support) The Minibus running costs etc are met from our annual fundraising & sponsorship from a local company.	Information on how you intend to fund and/or maintain your project in the future.

Bid 3

Project details	Help Notes												
Q1 Project title: Camping Equipment	Full title of specific project												
Q2 Specific neighbourhood or area: Addlestone													
Q3. Borough: Runnymede													
Q4 How many young people will your project be working with? <table border="1"> <thead> <tr> <th>Ages</th> <th>Males</th> <th>Females</th> </tr> </thead> <tbody> <tr> <td>10-12</td> <td>44</td> <td>6</td> </tr> <tr> <td>13-17</td> <td>11</td> <td>2</td> </tr> <tr> <td>18-19</td> <td>14</td> <td>0</td> </tr> </tbody> </table>	Ages	Males	Females	10-12	44	6	13-17	11	2	18-19	14	0	Include numbers of those who will be participating in the project.
Ages	Males	Females											
10-12	44	6											
13-17	11	2											
18-19	14	0											
Bidder details													

Q5 Name of the organisation carrying out the project and organisation type:1st/4th Addlestone(St Paul's)Scout Group

A voluntary organisation

Registered charity no. 279333

Q6 Does the organisation have a turnover of £100,000 or less: Yes**What are you seeking funding for ?****Q8 Description of the project. What difference will this make?**

To replace worn tentage to enable our young people to attend Group, District and County events and activities

What will be done?

Purchase of 8 2/3 man Vango Ark Tents from Scout shops at bulk purchase price £62 each

Q9 When will the project be:a) started: 01/03/2013 b) completed: **ongoing**

The dates you expect your project to begin and finish.

Financial Questions**Q10 When will you need the funds?** ASAP Out of season offers can be of benefit to us

The date when you will require the funds.

Q11 What is the total cost of the project? £500 approx

The total cost of the project.

Q12 Amount applying for i.e. How much of the total cost would you like from the Local Committee? Please include estimate/breakdown of this part.

£500

If you have a quote, please attach it to the form.

Q13 Where is the rest coming from? Group funds,jumble sales Is it promised already, or still to be found?

Names and amounts from other funders

Q14 Have you applied for this funding from any other part of Surrey County Council? Please give details:

No

Please give names of the department, and dates applied.

Q15 Are you currently in receipt of any grant or contract funding from Surrey County Council? Please give details:

No

Please include even if not for this particular project.

Q16 Has the organisation responsible for the project received any Local Committee funding for this or any other purpose in the past? Please give details: No

Include project purpose, dates and amounts.

Q17 If this project will need funding in future, how will the costs be met? (Costs may be included e.g. maintenance, replenishment, breakdown, repair, support)
One off purchase

Information on how you intend to fund and/or maintain your project in the future.

Bid 4

Project details			Help Notes
Q1 Project title: All Saints' New Haw Youth Worker			Full title of specific project
Q2 Specific neighbourhood or area: New Haw			
Q3. Borough: Runnymede			
Q4 How many young people will your project be working with?			Include numbers of those who will be participating in the project.
Ages	Males	Females	
10-12	14	20	
13-17	8	10	
18-19			
Bidder details			
Q5 Name of the organisation carrying out the project and organisation type: All Saints' Church Parochial Church Council - voluntary faith organisation			
Q6 Does the organisation have a turnover of £100,000 or less: Yes			
What are you seeking funding for ?			
Q8 Description of the project. What difference will this make?			What will be done?
<p>All Saints' New Haw currently employs Emma Mason, a part-time youth worker, but due to financial pressures, this post is becoming more and more difficult to maintain.</p> <p>Emma is a trained teacher who stopped teaching to have a family. After 3 years as a 'stay at home mum', the position of Youth Worker at All Saints church became vacant, and she applied successfully to continue this work for us. Her areas of expertise are in Drama and music, although she has qualifications in Learning Support, and was a key member of the pastoral support team in her school. She has forged links with the local junior school, and teaches RE for them whenever possible. In addition to this, she teaches Sunday school and has coordinated successful Youth Services.</p> <p>Her aims as a Youth Worker are to engage the young people in the community in Youth Clubs (she has set up two: one 8yrs to 12yrs, and the other 12yrs to 16yrs). Whilst enjoying various activities, the members of the younger group are particularly supported during their transition from primary school to secondary school. The natural progression is for them and their new friends to move into the older group where the main objective is to help the young people to make informed decisions so enabling them to be comfortable and enjoy being part of</p>			

<p>the community. This will improve their self confidence, help to develop leadership skills and teach them to be good team members.</p> <p>The provision of a grant would both secure the employment of the youth worker and enable All Saints' to continue to use our existing youth premises to provide all young people with a safe environment free from crime and anti-social behaviour, where they can socialise with their peers whilst building up their self-esteem and confidence.</p>	
<p>Q9 When will the project be: a) started: Our youth work is ongoing b) completed:</p>	<p>The dates you expect your project to begin and finish.</p>
<p><i>Financial Questions</i></p>	
<p>Q10 When will you need the funds? As soon as possible</p>	<p>The date when you will require the funds.</p>
<p>Q11 What is the total cost of the project? £11,784.00p.a.</p>	<p>The total cost of the project.</p>
<p>Q12 Amount applying for i.e. How much of the total cost would you like from the Local Committee? Please include estimate/breakdown of this part. £5,000</p>	<p>If you have a quote, please attach it to the form.</p>
<p>Q13 Where is the rest coming from? Our youth worker and all our current youth work is funded by All Saints' New Haw Church Funds. Currently this funding is boosted by money obtained by renting out rooms at the Vicarage, which is generously donated to Church Funds by Revd Ruth Gostelow, the vicar. However, she is due to retire in 2013 so this revenue amounting in 2012 to £9800 will finish.</p> <p>Is it promised already, or still to be found? We are seeking funds from other sources (local companies and foundation trusts) to secure long term sustainability but need this money to keep the project going while we achieve that end.</p>	<p>Names and amounts from other funders</p>
<p>Q14 Have you applied for this funding from any other part of Surrey County Council? Please give details: No</p>	<p>Please give names of the department, and dates applied.</p>
<p>Q15 Are you currently in receipt of any grant or contract funding from Surrey County Council? Please give details: No</p>	<p>Please include even if not for this particular project.</p>
<p>Q16 Has the organisation responsible for the project received any Local Committee funding for this or any other purpose in the past? Please give details: We have recently been awarded a grant from SCC's Local Committee for Runnymede Members' Allocations. This money has been used to replace roofing tiles on part of our premises.</p>	<p>Include project purpose, dates and amounts.</p>
<p>Q17 If this project will need funding in future, how will the costs be met? (Costs may be included e.g. maintenance, replenishment, breakdown, repair, support) As mentioned in Q13 we are seeking a long term solution to the financing of our Youth Worker. A business plan is being developed and fundraising initiatives are being planned.</p>	<p>Information on how you intend to fund and/or maintain your project in the future.</p>

Bid 5

Project details	
Project name	Music Project
Specific neighbourhood and district/borough	Addlestone
How many young people will your project be working with? (include numbers of those who will be participating in the project beside all ages and genders that apply - please enter 0 for none)	
Age 10-12 Males	0
Age 10-12 Females	0
Age 13-17 Males	25
Age 13-17 Females	20
Age 18-19 Males	0
Age 18-19 Females	0
Bidder details	
Name of voluntary organisation responsible for carrying out the project (please note, the grant fund is not open to private organisations)	Addlestone Youth Committee
Is the organisation a voluntary organisation?	Yes
Does the organisation have a turnover of £100,000 or less	Yes
What are you seeking funding for?	
Description of the project. What difference will this make?	The youth committee would like to set up a music project as there are lots of young people in the area that would like somewhere to go to jam / play music. We would like to get tutors to come into the sessions to teach young people new skills such as a voice coach, learning how to play instruments and song writing etc. This will give young people the chance to not only gain new skills but to develop self confidence and it will bring different groups of young people in the area together. This money will help to pay for these activities and will give us and other young people the opportunities to take part in music that our families wouldn't normally be able to afford. It will also give us a chance to organise other activities in the community, we want to organise a fundraising band night that will get more young people in the local area involved and raise some more money to continue the music project. Gemma, our youth worker says: "Addlestone has a number of young people living in poverty, and these sessions would provide affordable positive activities that will keep young people off the streets and reduce anti social behaviour. By taking part in these sessions young people will have the opportunity to broaden their horizons while developing their aspirations for the future. It will also enhance their emotional wellbeing. Eikon are supporting this group of young people to run this project and they will not charge an administration fee for looking after the funding on the young people's behalf. " We will be involved in planning and setting up the project so the focus will be on what we feel young people want.
When will the project:	
Start:	05/03/2013
Be completed:	14/05/2013
Financial Questions	
When will you need the funds?	End of Feb 2013
What is the total cost of the project?	1000
How much of the total cost would you like from the Local Committee? Please include estimate/breakdown of this part.	£600 = 10x tutors at £60 a session £400 = music equipment
Where is the rest coming from?	N/A
Is it promised already, or still to be found?	N/A

Have you applied for this funding from any other part of Surrey County Council? Please give details:	No
Are you currently in receipt of any grant or contract funding from Surrey County Council? Please give details:	No - although we are being supported by youth workers at Addlestone Youth Centre
Has the organisation responsible for the project received any Local Committee funding for this or any other purpose in the past? Please give details:	The Youth Committee have not received local committee funding. Addlestone youth centre has for unrelated projects.
If this project will need funding in future, how will the costs be met? (Costs may be included e.g. maintenance, replenishment, breakdown, repair, support)	If the project is a success after the 10 weeks, We will look for other funding opportunities. we can organise fundraising activities and apply for funding.

Bid 6

Project details	
Project name	Youth Group relaunch
Specific neighbourhood and district/borough	New Haw and West Byfleet; Runneymead
How many young people will your project be working with? (include numbers of those who will be participating in the project beside all ages and genders that apply - please enter 0 for none)	
Age 10-12 Males	7
Age 10-12 Females	3
Age 13-17 Males	4
Age 13-17 Females	7
Age 18-19 Males	0
Age 18-19 Females	0
Bidder details	
Name of voluntary organisation responsible for carrying out the project (please note, the grant fund is not open to private organisations)	Heathervale Baptist Church
Is the organisation a voluntary organisation?	Yes
Does the organisation have a turnover of £100,000 or less	No
What are you seeking funding for?	
Description of the project. What difference will this make?	We are re-launching our already existing open youth club for children and young people for the community, advertising at the local Junior and Secondary schools. The youth clubs structure will consist of a choice of activities such as craft, sports games, table tennis, pool and other table top games and a cafe style chill out zone. The aim of this structure empowers the young people to decide what they would like to spend their time doing, growing and developing their skills and abilities whilst having the opportunity to try new experiences and learn new skills while taking responsibility of for their actions and behavior. We aim to create a safe space for young people to grow in relationships, create new friendships and informally learn communication and social skills.
When will the project:	
Start:	27/02/2013
Be completed:	27/03/2013
Financial Questions	
When will you need the funds?	as soon as possible
What is the total cost of the project?	£1281.42
How much of the total cost would you like from the Local Committee? Please include estimate/breakdown of this	£1281.42

part.	
Where is the rest coming from?	If we don't receive this amount then the leaders are prepared to buy their own uniforms
Is it promised already, or still to be found?	Promised
Have you applied for this funding from any other part of Surrey County Council? Please give details:	No
Are you currently in receipt of any grant or contract funding from Surrey County Council? Please give details:	Heathervale Baptist Church received a grant for their youth back room project
Has the organisation responsible for the project received any Local Committee funding for this or any other purpose in the past? Please give details:	No
If this project will need funding in future, how will the costs be met? (Costs may be included e.g. maintenance, replenishment, breakdown, repair, support)	We charge the young people a £1 entrance fee which can cover the ongoing costs or we will raise the money somehow.

Bid 7

Project details	
Project name	Summer School for Children with Specific Learning Difficulties
Specific neighbourhood and district/borough	Runnymede
How many young people will your project be working with? (include numbers of those who will be participating in the project beside all ages and genders that apply - please enter 0 for none)	
Age 10-12 Males	10
Age 10-12 Females	10
Age 13-17 Males	5
Age 13-17 Females	5
Age 18-19 Males	0
Age 18-19 Females	0
Bidder details	
Name of voluntary organisation responsible for carrying out the project (please note, the grant fund is not open to private organisations)	British Dyslexia Association
Is the organisation a voluntary organisation?	Yes
Does the organisation have a turnover of £100,000 or less	No
What are you seeking funding for?	
Description of the project. What difference will this make?	The BDA would like to run a non residential Summer school for a week in the Summer Holidays for those children in Runnymede with SPLD's. 10% of children in this area will have dyslexia or a related spld and the summer school will aim to address those needs by providing a mix of tuition and fun activities . For many children with dyslexia specialist support is not readily available in school and this Summer School where they can mix with children with similar difficulties will allow them to increase their confidence and literacy skills before they return to their schools in September. The project funding will allow for 5 days of tuition and creative activities run by specialist teachers and for resources and a follow up Prize Giving in Dyslexia Awareness Week . Children attending will be given resources and strategies to improve their literacy skills after the Summer School and encouraged to attend after school workshops run by the BDA in term time.
When will the project:	
Start:	29/07/2013
Be completed:	02/08/2013

Financial Questions	
When will you need the funds?	28/06/13
What is the total cost of the project?	£3000
How much of the total cost would you like from the Local Committee? Please include estimate/breakdown of this part.	£2,500
Where is the rest coming from?	BDA donations
Is it promised already, or still to be found?	Still to be found
Have you applied for this funding from any other part of Surrey County Council? Please give details:	No
Are you currently in receipt of any grant or contract funding from Surrey County Council? Please give details:	NO
Has the organisation responsible for the project received any Local Committee funding for this or any other purpose in the past? Please give details:	No
If this project will need funding in future, how will the costs be met? (Costs may be included e.g. maintenance, replenishment, breakdown, repair, support)	n/a

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**OFFICER REPORT TO LOCAL COMMITTEE
(Runnymede)**

Surrey Fire and Rescue Service Public Safety Plan

25 February 2013

KEY ISSUE

To inform the committee of the items in the next Public Safety Plan Action Plan, covering the period 2013-16. There are no significant implications for Runnymede.

This report is for information only.

SUMMARY

The second action plan in support of the Public Safety Plan is currently under development. This process includes a review of the 2 year action plan for 2011-13 and also the proposals for a 3 year action plan from 2013-16.

OFFICER RECOMMENDATIONS

The Local Committee (Runnymede) is asked to:

- (i) Note the progress to date on items in the Action Plan for 2011-13
- (ii) Provide feedback on proposed Action Plan for 2013-16.
- (iii) To consider those items that will be the subject of further public consultation at the appropriate time.

Introduction:

1. The Public Safety Plan 2011-20 is supported by a series of action plans, detailing the specific targets and actions for the current period.
2. The first action plan covers the period between June 2011 and March 2013.
3. The second action plan, covering the period between April 2013 and March 2016 is currently under consultation.
4. This report provides an overview of progress against the first action plan and also details the intended actions and targets for the second action plan.

Public Safety Plan Action Plan 2011-13 Review

5. The first action plan supporting the PSP will conclude in March 2013. A number of the actions have been completed, including several that indicated the commencement of projects. There are a number of items that will be carried forward into the next action plan.
6. Several of these items were 'enabling items' to allow more significant changes to be made in the following action plan, notably the development of new Wholetime duty systems.
7. **Surrey Response Standard:** The Response Standard is embedded and the reporting mechanism is continuing to be improved. This is now business as usual. **Item complete**
8. **Mutual Assistance:** The arrangements with neighbouring Fire and Rescue Services under sections 13 and 16 of the Fire and Rescue Services Act have been reviewed and revised where appropriate. The agreement with West Sussex following the intended cessation of the ceded area arrangement is being reviewed again. **Item complete.**
9. **Reform of the On-Call duty system:** Revised contracts and a new availability planning system will be in place by April 2013. A phased transition for staff will be implemented during 2013. Item will be completed.

There are a number of actions that are linked to the on-call duty system project:

- 24 hour provision at Cranleigh: This is a deliverable from the main duty system project.
 - Revised service delivery at Gomshall. The Service are continuing to develop the options for Gomshall and the staff based there. This may include crewing a special appliance.
 - Removal of 2nd appliances from Cranleigh, Godalming, Haslemere, and Oxted: The removal of the second appliances is also linked to the implementation phasing of the revised contracts. These appliances will not be available for emergency response but may stay in their locations to provide resilience.
10. **Wholetime duty system changes:** Work has been refocused in order to provide a new model for firefighters to provide additional shifts in order to maintain cover against a reducing establishment. This element is expected to be delivered before the end of March 2013. This item will also be **carried forward** in the next action plan.

11. **Location of Fire Stations:** This is an ongoing item; specific details are covered in the Action Plan 2013-16 section of this paper’.
12. **Fire station facilities:** Review ongoing, with incremental implementation subject to budget availability. A number of fire stations are now being shared by Surrey Police and/or South East Coast Ambulance Service creating revenue income and operational benefits.
13. **7 day a week working:** The Middle Management Review reduced the establishment of Middle Managers from fifty to forty and introduced a new working pattern to increase managerial availability at the weekends. **Item complete.**
14. **Operational Assurance:** Good progress is being made, with the second phase of operational audits currently underway. The revised post event review process is being implemented and the organisational learning and Service improvement packages are being delivered. This item will be **carried forward** into the next action plan.
15. **Increased Use of Volunteers:** The Service has increased the number of volunteers to 80 from a figure of fewer than 10 in 2011, and has established a framework for the increase in number of and use of volunteers across a wide range of activity. **Objective being achieved.**
16. **Review of Response/Call Challenge/Charging:** Not complete, this item is dependent upon a pan regional project as detailed in the 2013-16 plan.
17. **Development of sponsorship:** Initial research indicated that this item would require specialist assistance. New post created and appointed to in order to manage this element. Commences in January 2013.
18. **Governance review** - The review will be broken down into 4 workstreams - analysis of the impact of current arrangements; review of possible models; assessment of future influencing factors; and an assessment of options for the future. It is envisaged that the work will develop options by end 2013. The next action plan will include the delivery of the review findings. **Item complete.**
19. **Analysis of data:** The revised Community Risk Profile will be published in April 2013. The annual review/revision of this item becomes business as usual. **Item complete.**
20. **Partnership review:** Partnership review completed with revised register/risk assessment. **Item complete.**
21. **London 2012:** Planning and exercising for the Olympics was completed in time. Significant Service commitment during the Olympics supported the successful delivery of the games, notably the road cycling events and the Olympic Rowing Village at Royal Holloway College. **Item complete.**

Public Safety Plan Action Plan 2013-16

22. The Service has developed a 3 year action plan, to commence in 2013. This will then encompass a longer period of the Medium Term Financial Plan and

enable the Service to provide direction on a number of significant projects, mostly relating to property/location changes.

23. Fire station locations:

24. A number of external factors have contributed to the requirement for Surrey Fire and Rescue Service (SFRS) to engage with station relocations additional to those described within the Public Safety Plan. As a consequence, and in line with the budget planning for the Service, the phasing for implementation has now changed.

Epsom & Ewell and Reigate & Banstead

25. West Sussex Fire and Rescue Authority (FRA) have decided to remove the fire engine from their Horley station in April 2013. This affects the fire emergency response arrangements in Surrey as this fire engine was often the quickest response to incidents in the Horley area.
26. Surrey's response to this action has been the subject of a public consultation, the proposal being to provide new fire station locations in the Salfords and Burgh Heath areas, with one fire engine being moved to Horley as an interim solution for Reigate and Banstead until a suitable location is found in the Salfords area.

Woking

27. In September 2012, Surrey County Council's Cabinet agreed to form part of the Woking Town Centre development company and consequently agreed to the relocation of the fire station from its current site in Cawsey Way.
28. Woking fire station is a relatively modern station that occupies a small footprint. This limits the area available for practical training and also for car parking. The impact on training is obvious, whilst the limited car parking capacity negates the opportunity to create an 'on-call' unit at the station, which is an option that SFRS would wish to explore.
29. A proposed site has been given provisional approval by Fire and Rescue based upon operational requirements. At the time of writing the location of the site was subject to the requirement for confidentiality due to commercial/contractual reasons.
30. Target date for completion: **March 2014**

Guildford

31. Guildford Fire Station is being replaced due to the condition of the existing building. The timescale from the consultants is for early works to begin January 2013 with start of construction on site by May 2013.
32. Preparatory works are being carried out on the properties due to be demolished in January 2013, as part of the enabling works.
33. Property Services target date for completion: **July 2014.**

PSP Phase 2

34. Phase 2 of the PSP is described as follows;

9.2 *It will be this second phase of changes that allow us to make the majority of the savings that have been identified in the current medium term financial plan. It will also provide the opportunity to improve our first fire engine response time to particular areas of the county. Due to the complexity of the factors outlined above, we cannot be explicit about where we think our fire stations will be and we are mindful that other opportunities to change may arise. However our current aspirations include the following:*

- a) *A fire engine located more centrally in Spelthorne. This would impact on the fire engines at Staines and Sunbury.*
- b) *A rationalisation of the number of fire stations in Elmbridge.*

Spelthorne

- 35. The current provision within Spelthorne is one pump at Sunbury and one pump at Staines. These stations are located at either end of the borough. For Staines this means that the fire station is very close to the border with London, with Feltham Fire Station situated approximately 3 miles away.
- 36. An optimal location in the Ashford Common area has been identified by Property Services and initial scoping work has commenced.
- 37. Property Services target date for completion: **March 2015**

Elmbridge

- 38. The current provision within Elmbridge is one pump at Painshill, one pump at Esher and two pumps at Walton (1 variable crew, 1 on-call). Painshill is situated in an optimal location but there is the potential to rationalise the resources at Walton and Esher into a suitable site in the Hersham area.
- 39. Property Services target date for completion: **March 2016**
- 40. **Income generation**
Details the plan to increase the generation of income through a range of options.
- 41. **Review of Response/Call Challenge/Charging**
This is an item carried forward from the 2011-13 plan and is dependant upon the delivery of the products from the Fire and Rescue collaborative partnership. This partnership is developing standardised operational procedures and the supporting elements, such as risk assessments, task analysis and training packages. Central government funding has enabled the establishment of a hub, to be based at Reigate, to accelerate the completion of this work and to form the basis of a steady state mechanism for review and revision of the documents.

The Service has already introduced the Incident Types that the partnership has produced, as has the Isle of Wight and has now commenced implementation of the Standard Operating Procedures.

During the 3 year plan the Service will seek from the Fire Authority confirmation of the requirement to continue to respond to incidents that do not form part of

the statutory duty detailed by the Fire and Rescue Service Act 2004. This includes incident types such as animal rescue.

Confirmation of the response requirement will also enable the Fire Authority to consider the charging regime applied to incident response where appropriate.

42. Reform of Wholetime duty systems

In order to support the further improvement in staffing flexibility and resilience, the Service will progress the development of Wholetime duty systems by the end of this action plan.

43. Review of Governance

The review of governance will deliver its findings during this action plan period. This will initiate a project to implement the recommendations following receipt of the appropriate approvals.

44. Emergency response cover disposition

The PSP contained a model of the potential disposition of fire engines as a result of the implementation of Phase 1 of the plan. Whilst the rationale behind this disposition plan has not changed, there is a change to the phasing of implementation, prompted in part by the external factors of Horley and Woking. This means that some of the potential disposition changes may not happen due, for example, to a change in fire station locations. This is the case for Epsom, where the implementation of a day crew is likely to be superseded by the establishment of a fire station in the Burgh Heath area.

The PSP also proposed the implementation of day crewed fire engines at Oxted, Godalming and Chobham. Whilst this remains an aspiration for the Service it is clear that due to the other planned changes described previously this is not a priority action. The implementation of the revised on-call duty system and associated availability requirements will be reviewed and revised where appropriate.

45. The PSP described the creation of additional capacity to support training and community safety activity. The requirement for this capacity remains but the Service will continue to examine the most appropriate method for delivery.

46. The PSP also described the intention to match resources to demand. This involved redressing the imbalance between night time, when currently there is more cover but less demand, and day time when the reverse is true. This remains the intention and the changes in the availability of the on-call duty system will see the first steps in achieving this.

47. The Service understands how valued both the Youth Engagement Scheme and Safe Drive Stay Alive are, and continues to deliver both of these schemes successfully. There are significant resource implications from these that must also be considered in future planning.

48. Provision of Specialist Capability/Contingency Crewing

During this action plan the Service will be implementing a one year pilot scheme during 2013 for the provision of a contingency crewing capability to provide fire and rescue response during periods of staff shortages. This is with a Dorking based company, Specialist Group International Ltd. This meets the statutory requirement as confirmed in the Fire and Rescue Service National Framework.

In addition to the contingency crewing element, the contract also incorporates the provision of specialist services, incorporating a wide range of special rescue

activity, including rescues from surface and sub-surface water, confined spaces and heights. One of the recommendations from the Cabinet Paper which initiated this contract is for a thorough review to be undertaken during the period of the pilot. This review will report its findings to the Communities Select Committee.

49. Reviews of Action Plan 2011-13 items.

Items completed during the previous action plan will be reviewed where necessary. This will include the reforms of the On-Call duty system.

Conclusions:

Financial and value for money implications

76. The cost and timing assumptions set out above are being taken into account in preparing the proposed 2013-18 Medium Term Financial Plan. It is worth emphasising that any additional costs which may be associated with the change in arrangements for Horley have not yet been allowed for, pending consultation; and that the timing of other changes in station location is the single most critical factor to delivering the savings required.

Equalities Implications

50. The proposed location changes will be subject to staff and public consultation. Equalities Impact assessments will be completed where necessary.

Risk Management Implications

- 51. The Medium Term Financial Plan savings are based upon the delivery of the station rationalisations as described. The delivery of these savings remain as a risk.
- 52. The property strategy for SFRS mitigates community risk as it provides improved facilities in more appropriate locations.

Implications for the Council's Priorities or Community Strategy

53. The continued provision of an effective Fire and Rescue Service supports all of the key priorities

CRIME AND DISORDER IMPLICATIONS

6.1 None identified

CONCLUSION AND RECOMMENDATIONS

WHAT HAPPENS NEXT

The Action Plan will be reviewed in light of the comments received.

The Action Plan will be published during 2013 with actions commencing as required during the period of the plan. Items regarding proposed changes to station locations and/or fire engine deployments will be subject to the appropriate public consultation.

Local Committees will be updated on specific actions and progress.

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BACKGROUND PAPERS:	Public Safety Plan 2011-20 PSP Action Plan 2011-13



**OFFICER REPORT TO LOCAL COMMITTEE
(RUNNYMEDE)**

MEMBERS' ALLOCATION FUNDING

25 FEBRUARY 2013

KEY ISSUE

To set out the funding available for County Councillors' allocations for 2012/13, and to give consideration to the funding requests received.

SUMMARY

Surrey County Council's Local Committees receive funding to spend on locally determined purposes that help to promote social, economic or environmental well-being. This funding is known as Member Allocations.

For the financial year 2012/13, the County Council has allocated £12,615 revenue funding to each County Councillor and £35,000 capital funding to each Local Committee. The report identifies and makes recommendations on bids received for funding that have been sponsored by at least one county councillor.

OFFICER RECOMMENDATIONS

The Local Committee (Runnymede) is asked to:

- (i) Agree the items presented for funding from the Local Committee's 2012/13 **revenue** and **capital** funding as set out in paragraph 2 (2.2 to 2.8) of this report.
- (ii) Note the expenditure approved since the last Committee by the Community Partnerships Team Leader under delegated powers, as set out in paragraph 3 (3.2 to 3.5).
- (iii) Note returned funding of £300 (Mary Angell) approved at Local Committee on 20 February 2012 towards Central Surrey Health for Surrey Peer Education, as the project was cancelled. The funding has now been reallocated to an Art Workshop held by SCC Children's Rights Team.

1 INTRODUCTION AND BACKGROUND

- 1.1 The County Council's Constitution sets out the overall Financial Framework for managing the Local Committee's delegated budgets. The underlying principle being that Members Allocations should be spent on local projects to promote the social, environmental and economic well-being of the area, as required by the Local Government Act 2000.
- 1.2 Members of the Local Committee (Runnymede) have traditionally agreed to split both the revenue and capital funding equally amongst the members of the Committee.
- 1.3 In addition, the Committee agreed to delegate authority to the Community Partnerships Manager & Community Partnership Team Leader (West Surrey) to approve budget applications (and refunds) up to and including £1,000, subject to these being reported to the Committee at the following meeting. The Council's Constitution also allows for the Community Partnership Manager to approve funding for the purchase of grit bins upon a request from a County Councillor.
- 1.4 In allocating funds, Members are asked to have regard to Surrey County Council's Corporate Strategy 2010-14 Making A Difference that highlights five themes which make Surrey special and which it seeks to maintain:
 - A safe place to live;
 - A high standard of education;
 - A beautiful environment;
 - A vibrant economy;
 - A healthy population.
- 1.5 Member Allocation funding is made to organisations on a one-off basis, so that there should be no expectation of future funding for the same or similar purpose. It may not be used to benefit individuals, or to fund schools for direct delivery of the National Curriculum, or to support a political party.

2. BIDS SUBMITTED FOR APPROVAL – REVENUE/CAPITAL FUNDING

- 2.1 The proposals for revenue and capital funding for consideration and decision at this Committee are set out below.

2.2 PYRCROFT GRANGE PRIMARY SCHOOL – BOUNDARY FENCE (CHRIS NORMAN)

Project Cost	£1,887.38
Amount Requested	£1,500 (Capital)
Project Description:	One off funding towards clearing of overgrown area in order to form a fence boundary. This will provide safety for the pupils whilst on the field, reduce noise for outside lessons, increase drainage (flood plain hedges chosen to aid absorption of rain water), increase in wild life (the schools uses a camera bird box). The school will maintain the fence within its maintenance contracts with Babcock4S.

This is a retrospective bid.

2.3 OTTERSHAW VILLAGE HALL – THERMAL & ACOUSTIC INSULATION (MEL FEW) PART II

Project Cost	£8,965
Amount Requested	£4,000 (Revenue)
Project Description:	One off funding towards the removal of the existing white painted wood cladding and windows to each side of the roof over the backstage area. Then to replace with white UPVC cladding with thermal and acoustic insulation to the interior. The inside of the fence to then be cladded with plasterboard and paint.

2.4 EGHAM MUSEUM - DISPLAY CABINET (YVONNA LAY & MARISA HEATH)

Project Cost	£5,000
Amount Requested	£4,800 (Revenue) £2,800 Yvonna Lay & £2,000 Marisa Heath
Project Description:	One off funding towards the purchase of a modern museum specification display case that will enable Egham Museum to apply for loans and artefacts held in other collections, including the British Museum. This purchase is part of a broader project to renovate and refit Egham Museum. Whilst Runnymede is famous as the site of the sealing of the Magna Carta it is also the site of an internationally significant bronze age settlement. As part of the Egham Museum's forward plan it is intended to collate and exhibit a collection of finds relating to Runnymede's rich prehistory.

**2.5 RUNNYMEDE YOUTH FESTIVAL 2013 – PUBLICITY
(CHRIS NORMAN)**

Project Cost	£6,000
Amount Requested	£1,000 (Revenue)
Project Description:	Funding towards flyers, postcards and posters for the Runnymede Youth Festival due to be held in August 2013. This festival will be aimed at 11 to 16 year olds in Runnymede and will be promoted through all Youth Centres, sports clubs and secondary schools. The aim is to promote information to approximately 6,000 young people reflecting their needs all in one place and it will address health, fitness, employment, security, music, charity and fun.

**2.6 ROTARY CLUB OF CHERTSEY: BLACK CHERRY FAIR –
ROAD CLOSURE COSTS & PUBLIC ADDRESS SYSTEM
(CHRIS NORMAN)**

Project Cost	£2,050
Amount Requested	£2,050 (£1,650 Road Closure & £400 PA System)
Project Description:	One off funding towards Black Cherry Fair July 2013 for the road closure, as required by Surrey County Council, and a PA System for announcements. The Black Cherry Fair is a two day event with a free evening outdoor concert, town procession and one day fair.

**2.7 VIRGINIA WATER COMMUNITY CENTRE ASSOCIATION –
DISHWASHER & BAIN MARIE
(MEL FEW)**

Project Cost	£23,000
Amount Requested	£4,047 (Capital)
Project Description:	One off funding towards VWCA kitchen refurbishment. This will include the clearance of the kitchen, blocking up of the communicating door between the kitchen and the committee room, creation of a hatchway from the kitchen into the committee room, replacement of the door into the kitchen from the entrance lobby, installation of stainless steel kitchen units including provision of a dishwasher, commercial cooker, commercial refrigerators and a mobile bain-marie, making it possible to serve hot meals from the kitchen in the community centre and improve the service offered to the community.

**2.8 EGHAM ROYAL SHOW 2013
HIRE OF MARQUEE, ELECTRIC SUPPLY & STAMPS
(MARISA HEATH)**

Project Cost	£50,000
Amount Requested	£1,800
Project Description:	One off funding towards the 2013 Egham Royal Show which will run for two days in August 2013 and provide an affordable educational and entertainment facility for all age groups. Funding towards the hire of the horticultural marquee, electric supply and stamps.

3. DELEGATED AUTHORITY APPROVED BIDS

3.1 The Community Partnerships Manager or Community Partnerships Team Leader (West Surrey) approved the following bids under delegated authority since the last committee meeting on 26 November:
From the 2012/13 Local Committee budget:

3.2 Lyne Village Hall – Painting of the Stern Room (Mel Few)

Project Cost	£1,300
Amount Requested	£1,000 (Revenue)
Project Description:	One off funding towards the painting of the Sern Room at Lyne Village Hall.

3.3 Forest Estate Community Hub – Washbasin & Fencing (Marisa Heath)

Project Cost	£743
Amount Requested	£743 (Revenue)
Project Description:	One off funding towards a kitchen washbasin and fencing down the side of the building at the Forest Estate Community Hub.

3.4 Children’s Rights Team – Art Workshop Project (Mary Angell)

Project Cost	£300
Amount Requested	£300 (Revenue – returned funding)
Project Description:	One off funding for an Art Workshop project held by the Surrey County Council Children’s Rights Team for looked after children, with a focus on disabled young people.

3.5 Royal Air Forces – Remembrance Day Service (Marisa Heath)

Project Cost	£250
Amount Requested	£250 (Revenue)
Project Description:	One off funding towards a Royal Air Forces Remembrance Day Service 2013 in Runnymede.

4. OPTIONS

- 4.1 The Local Committee may choose to approve all, part or none of the funding proposals under discussion in this report.

5. CONSULTATIONS

- 5.1 In relation to new bids, consultation, where appropriate, may have been undertaken by the organisation receiving the funding, the local Member or the Community Partnerships Team as required.
- 5.2 The appropriate Surrey County Council services and partner agencies are consulted when bids are submitted, as required.

6 FINANCIAL AND VALUE FOR MONEY IMPLICATIONS

- 6.1 Each project detailed in this report has completed a standard application form giving details of timescales, purpose and other funding applications made. The County Councillor proposing each project has assessed its merits prior to the project's inclusion as a proposal for decision by the Committee.
All bids are also scrutinised to ensure that they comply with the Council's Financial Framework and represent value for money.
- 6.2 There are sufficient monies to fund all of the proposals contained within this report. If the above recommendations are approved the financial position is as set out in **Annex 1**.
- 6.3 Please note these figures will not include any applications submitted for approval after the deadline for this report or that are currently pending approval under delegated authority. They also do not include any funding that is in the process of being returned to the Local Committee.

7. EQUALITIES AND COMMUNITY SAFETY IMPLICATIONS

- 7.1 The allocation of the Committee's budgets is intended to enhance the wellbeing of residents and make the best possible use of the funds. Funding is available to all residents, community groups or organisations based in, or serving, the area. The success of the bid depends entirely upon its ability to meet the agreed criteria, which is flexible.
- 7.2 The Local Committee funding can be allocated to projects that benefit a diverse range of community safety needs.

8. CONCLUSION AND RECOMMENDATIONS

- 8.1 The spending proposals put forward for this meeting have been assessed against the County standards for appropriateness and value for money within the agreed Financial Framework and the local agreed criteria, which is available from the Community Partnerships Team.
- 8.2 The Local Committee is asked to consider the items submitted for funding from the 2012/13 Local Committee delegated budgets as detailed here.

9. REASONS FOR RECOMMENDATIONS

- 9.1 The Committee is being asked to decide on these bids so that the Community Partnerships Team can process the bids in line with the wishes of the Committee.

10. WHAT HAPPENS NEXT

- 10.1 If approved by the Local Committee, organisations will be approached to sign funding agreements for their projects based on the bids submitted.
- 10.2 Any changes to an approved bid will be discussed with the local Members and the Chairman, and if the changes are considered to be significant, an amended bid will be brought back to the Committee for approval. In all other circumstances, the Community Partnerships Team will process the payments as soon as the signed agreement has been received.
- 10.3 Within 6 months of receipt, all successful applicants will be contacted for details of how the funding was spent and will be asked to supply evidence.
- 10.4 A breakdown of the expenditure for the year will be brought to the first meeting of the next municipal year.

- Lead Officer:** Michelle Collins
Community Partnership Team Leader (West Surrey)
- Telephone Number:** 01482 518093
- E-mail:** michelle.collins@surreycc.gov.uk
- Report Contact:** Delia Davies
Local Support Assistant (West)
- Telephone Number:** 01483 517301
- E-mail:** communitypartnershipswest@surreycc.gov.uk
- Background Papers:**
- SCC Constitution: Financial Framework
 - Criteria and Guidance for Members Allocations
 - Local Committee Funding Bids

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ITEM 15 ANNEX 1 Runnymede Members Expenditure - Balance Remaining 2012-2013

	OPENING BALANCE	REVENUE	CAPITAL
Mary Angell		£12,615.00	£5,833.00
	RUN1213027 Looked After Children Bursary	£500.00	
	RUN1213010 CAMHS – CYA Awards 2012 – Food/Refreshments & Venue Hire	£500.00	
	RUN1213012 Play Lawn at all Saints' New Haw		£3,076.00
	RUN1213017 Methodist Church - SE District - Holiday for 2 Disadvantaged Runnymede Children	£1,000.00	
	RUN1213020 Talking Newspapers for the Blind		£236.00
	RUN1213022 Jubilee Children's Party - New Haw Library	£300.00	
	RUN1213036 New Haw & Woodham - Mid Summer Community Event 2013	£3,000.00	
	RUN1213033 Bourne Anglers - River Maintenance & Angling Club	£150.00	
	RUN1213037 Dementia Carer Support Group	£350.00	
	RUN1213042 Runnymede Dolphins - Young Members Group Startup Costs	£1,000.00	
	RUN1213043 Refurbishment of SCC Contact Rooms Looked After Children	£1,500.00	
	RUN1213046 Runnymede Youth Football Scheme	£130.00	
	RUN1213049 Replacement of Small Hall Roof	£4,185.00	£2,521.00
	BALANCE REMAINING	£0.00	£0.00

	OPENING BALANCE	REVENUE	CAPITAL
Melville Few		£12,615.00	£5,833.00
	RUN1213027 Looked After Children Bursary	£500.00	
	RUN1213002 Lyne Village Fete – Go Cart Hire & Printing Costs	£600.00	
	RUN1213003 Ottershaw May Fair – Hire of Field, Bouncy Castle & Radio Wey Equipment	£800.00	
	RUN1213006 Virginia Water CA Carnival Capers 2012 – Farmers Corner & Circus Skills W/shop	£800.00	
	RUN1213008 Stroude Rd RA – Jubilee Street Party – Memorabilia & Portable WC's	£600.00	
	RUN1213009 Stroude RA – Replacement Bench		£450.00
	RUN1213016 CAMHS CYA Awards 2012 – Magician	£300.00	
	RUN1213020 Talking Newspapers for the Blind		£236.00
	RUN1213021 Lyne Hall Building Survey	£500.00	
	RUN1213033 Bourne Anglers - River Maintenance & Angling Club	£150.00	
	RUN1213046 Runnymede Youth Football Scheme	£130.00	
	RUN1213052 Ottershaw Scout & Guide Group Play Equipment	£158.00	
	RUN1213053 Lyne Village Hall - New Oven for Kitchen		£500.00
	RUN1213055 Runnymede Community Safety Survey	£424.00	
	RUN1213056 Lyne Village Hall - Decorating Stern Room	£1,000.00	
	RUN1213057 Ottershaw Scout & Guide Group - Warm Hand Dryers		£600.00
	RUN1213060 Ottershaw Village Hall - Thermal & Acoustic Insulation Part II	£4,000.00	
	RUN1213068 Virginia Water Community Centre Association - Dishwasher & Bain Marie		£4,047.00
	BALANCE REMAINING	£2,653.00	£0.00

ITEM 15 ANNEX 1 Runnymede Members Expenditure - Balance Remaining 2012-2013

	OPENING BALANCE	REVENUE	CAPITAL
John Furey		£12,615.00	£5,833.00
	RUN1213027 Looked After Children Bursary	£500.00	
	RUN1213019 St Paul's Primary Concert - 14 July 2012 - Stage, Lighting & Sound	£500.00	
	RUN1213020 Talking Newspapers for the Blind		£236.00
	RUN1213023 Jubilee Party - Wren Crescent/Herondale	£200.00	
	RUN1213024 Addlestone Youth Centre - Residential	£2,000.00	
	RUN1213030 Grassroots - Timber Access Ramps for Disabled	£2,000.00	£3,000.00
	RUN1213029 Rotary Club - Black Cherry Fair Portable WC's	£1,050.00	
	RUN1213037 Runnymede Dementia Carers Support Group	£700.00	
	RUN1213033 Bourne Anglers - River Maintenance & Angling Club	£150.00	
	RUN1213039 Shuttle Bus - Egham Festival	£300.00	
	RUN1213045 Grassroots - Anti-slip paint for Timber Access Ramps	£5,000.00	
	RUN1213046 Runnymede Youth Football Scheme	£130.00	
	RUN1213051 Addlestone Christmas Lights	£85.00	£120.00
	RUN1213058 King's Church, Addlestone - Refurbishment		£2,477.00
	BALANCE REMAINING	£0.00	£0.00

	OPENING BALANCE	REVENUE	CAPITAL
Marisa Heath		£12,615.00	£5,833.00
	RUN1213027 Looked After Children Bursary	£500.00	
	RUN1213011 Egham Museum Restoration of 3 Oil Paintings	£750.00	
	RUN1213007 Egham Community Group Painting Trip Lunches	£250.00	
	RUN1213010 CAMHS – CYA Awards 2012 – Food/Refreshments & Venue Hire	£500.00	
	RUN1213016 Royal Holloway – Volunteering Week 2012	£500.00	£821.00
	RUN1213015 Haven Children's Centre – Automatic Doors		£4,356.00
	RUN1213020 Talking Newspapers for the Blind		£236.00
	RUN1213026 Egham Diamond Jubilee Fireworks Display	£1,500.00	
	RUN1213028 Surrey Arts Runway Project - Workshops	£567.00	
	RUN1213038 Egham Royal Show 1012 - Horticultural Marquee	£1,000.00	
	RUN1213033 Bourne Anglers - River Maintenance & Angling Club	£150.00	
	RUN1213034 Besom in Runnymede - Private Quiet Room	£1,480.00	£520.00
	RUN1112203 Surrey Arts - Lighting		-£100.00
	RUN1213055 Runnymede Community Safety Survey	£424.00	
	RUN1213306 British Legion - Replacement Chain Link Fence & Washbasin	£743.00	
	RUN1213063 Royal Air Forces Assoc - Remembrance Day Service	£250.00	
	RUN1213065 Egham Museum Display Cabinet (to be confirmed)	£2,000.00	
	RUN1213069 Egham Royal Show 2013 - Hire of Horticultural Marquee, Electric Supply & Stamps (tbc)	£1,800.00	
	BALANCE REMAINING	£201.00	£0.00

ITEM 15 ANNEX 1 Runnymede Members Expenditure - Balance Remaining 2012-2013

	OPENING BALANCE	REVENUE	CAPITAL
Yvonna Lay		£12,615.00	£5,833.00
	RUN1213027 Looked After Children Bursary	£500.00	
	RUN1213016 CYA Awards 2012 – Trophies	£500.00	
	RUN1213013 Stroude Road – 2nd VAS		£4,000.00
	RUN1213020 Talking Newspapers for the Blind		£236.00
	RUN1213026 Egham Diamond Jubilee Fireworks Display	£1,500.00	
	RUN1213028 Surrey Arts Runway Project - Workshops	£567.00	
	RUN1213031 Runnymede BC - Egham Hythe Darby & Joan Club Hall Hire	£1,000.00	
	RUN1213033 Bourne Anglers - River Maintenance & Angling Club	£150.00	
	RUN1213043 Refurbishment of SCC Contact Rooms Looked After Children	£1,500.00	
	RUN1213048 St Paul's Hall AV Installation	£1,697.00	£1,597.00
	RUN1213044 Darby & Joan Club - Christmas Lunch	£350.00	
	RUN1213054 Thorpe Heritage Lighting	£1,500.00	
	RUN1213055 Runnymede Community Safety Survey	£424.00	
	RUN1213065 Egham Museum - Display Cabinet (to be confirmed)	£2,800.00	
	BALANCE REMAINING	£127.00	£0.00

	OPENING BALANCE	REVENUE	CAPITAL
Chris Norman		£12,615.00	£5,833.00
	RUN1213027 Looked After Children Bursary	£500.00	
	RUN1213004 Rotary Club of Chertsey Black Cherry Fair 2012 – PA System	£400.00	
	RUN1213005 Chertsey Bowling Club - Outdoor Canopy		£1,000.00
	RUN1213016 CYA Awards 2012 Photography	£200.00	
	RUN1213014 Rotary Club of Chertsey Black Cherry Fair 2012 Road Closures	£1,650.00	
	RUN1213018 Heritage Street Lighting - London Street, South Chertsey 2012	£3,013.00	£2,333.00
	RUN1213020 Talking Newspapers for the Blind		£236.00
	RUN1213025 Surrey Youth Services & YMCA Woking - Picnic in the Park 2012	£200.00	
	RUN1213028 Surrey Arts Runway Project - Workshops	£567.00	
	RUN1213033 Bourne Anglers - River Maintenance & Angling Club	£150.00	
	RUN1213037 Runnymede Dementia Carers Support Group	£175.00	
	RUN1213041 Second Hand Dad Dancing	£150.00	
	RUN1213046 Runnymede Youth Football Scheme	£130.00	
	RUN1213047 Chertsey Meads Management Liaison Group 2 x Signs		£765.00
	RUN1213050 Gogmore Youth Centre - Christmas Panto Trip	£980.00	
	RUN1213055 Runnymede Community Safety Survey	£424.00	
	RUN1213058 King's Church Addlestone - Refurbishment	£1,000.00	
	RUN1213059 Pycroft Grange Primary School - Boundary Fence (to be confirmed)		£1,500.00
	RUN1213064 Runnymede Youth Festival 2013 (to be confirmed)	£1,000.00	
	RUN1213067 Rotary Club of Chertsey Black Cherry Fair - PA System & Road Closure (to be confirmed)	£2,050.00	
	BALANCE REMAINING	£16.00	-£1.00

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